

EUNA Programme Information for prospective students

Dear applicant

This programme is accredited by the NMC and concerns nurses trained abroad (within the EU) who wish to practice as Registered Nurses in the UK.

The EUNA programme runs three times a year: January, May and September.

If you trained as a nurse abroad and wish to find out about registering as a nurse in the UK, please see the NMC [overseas registration process](#).

If you have received an **individualised NMC decision letter** stating that you require an Adaptation Programme before registering with the NMC, you have reached the right place.

The first step for you now is to contact us via email on has.cpd@uwe.ac.uk and enquire about the next planned Selection event for the EUNA programme.

In our response, you will be provided with information and documents (attached to the email) which you need to complete and send back to us before the interview. You will also receive a **Maths and English practice paper** to prepare for the short test during the interview.

Before the interview:

The following documents need to be sent to Dawn.Brosnan@uwe.ac.uk and CC to has.cpd@uwe.ac.uk prior to the interview:

1. **EUNA Programme application form** (completed)
2. **EUNA Nursing Education and Nursing Practice Information Form**
3. **NMC Decision Letter** (The date issued should not be older than 2 years). If the date of the decision letter has passed 2-year mark, you will need to contact NMC and ask for extension.
4. **A photocopy of your passport or EU card .**

Interview:

The interview is held online, and you will be invited via MS Teams to attend. Please make sure you download the Microsoft Teams App before the interview. The selection process consists of:

1. Introduction to the programme (30 minutes)
2. Maths and English test online (60 minutes)
3. Group interview (30 minutes)
4. Individual interview (15 minutes)

After the interview:

If successful, you will be offered a conditional place on the EUNA programme subject to securing relevant practice placements and completion of relevant documentation.

You will receive the Practice Placement Documentation Form which the placement providers need to complete and send back to you. Once you receive this form back, please upload the form on the UWE Bristol application portal.

In addition, you will need to scan and upload the English language certificate/qualification as per UWE Bristol English Language requirement document.

Failure to fully complete and upload these two documents NO LATER THAN 3 WEEKS BEFORE THE PROGRAMME STARTS will result in the refusal of the offer.

The structure of the EUNA Programme:

This programme consists of two areas that the EUNA student needs to complete and pass before they are recommended for registration with the NMC:

1. The theory part of the programme with submission of a reflective account at the end of the module (6, 12 or 18 months long)
2. Clinical Competencies in placement (documented in the Ongoing Achievement Record obtained from UWE Bristol)

plus

The timesheet submission at the end proving their placement hours (submitted by the student).

Practice placement for EUNA students:

On this programme, the student is required to secure their own placements with a healthcare organisation. The placement provider is not required to reimburse the student during their placement hours as the student should be supernumerary. If the student works for the placement provider in a different role such as HCA, the hours worked as student should be separate from the hours worked as a regular employee.

To achieve this the placement providers usually offer an honorary contract or agreement after the conversation/interview they had with the prospective student and following the completion of the standard HR processes (Occupational health, DBS, References etc). The student will be practicing on the placement provider's grounds therefore these standard safety measures need to be completed by the placement provider/employer to safeguard their clients as per local HR policy.

In addition, the placement provider should ensure that the student has completed their **mandatory training** as soon as possible or ideally before they commence the placement.

All UWE Bristol, students are insured via standard UWE Bristol insurance policy.

Practice Placement arrangement:

To start the process, the prospective student should provide the potential placement provider with the following documents:

1. The copy of **their NMC decision letter**
2. A copy or forwarded email from UWE Bristol stating that they have been successful at the interview and have a **conditional offer** to enrol onto the programme. If the student is attempting to secure the placement before the UWE Bristol interview, they shall provide the Placement provider with this information as soon as they have received it.
3. The **Placement Provider Documentation** form identifying the Placement 1, Placement 2 etc.

For quality assurance measures, the placement provider would need to send to UWE Bristol (Dawn.Brosnan@uwe.ac.uk) with cc to has.cpd@uwe.ac.uk a copy of their educational audit or complete a form that we can send on request if none is available.

The length of time the student needs to complete their **practice hours** will depend on the following:

- The amount of practice hours needed as per NMC decision letter
- The time span for completing the practice hours (part or full time or as per NMC decision Letter)
- Mentors/Sign of mentor's availability in placements
- Placement shift lengths, pattern etc.

Depending on the placement hours needed and the **arrangements between the placement provider and the student**, the students are able to complete this program in 6, 12 or 18 months.

EUNA Theory:

The theory part of the module consists of online live teaching over **six consecutive weeks, Mondays and Fridays between 09:00 – 12:30**. The student is able to commence their placement as soon as they have enrolled on this programme.

The EUNA student in placement correlate to a third year undergraduate nursing student and should be supervised and assessed as such.

To ensure all legal and NMC standards are adhered to, the following processes for securing the placement are recommended:

The student will be invited to UWE Bristol interview as stated above and will have a conditional offer from UWE Bristol. If the student is attempting to secure the placement before the interview, the student should supply the placement provider with the conditional offer letter as soon as they are informed, they were successful at UWE Bristol interview.

1. The placement provider and the student discuss the placement details as per NMC decision letter. This can be an informal discussion as some applicants are, for example, already employed as HCA or similar, or the placement provider can organise an interview.

During this time, it is advisable to discuss the following:

- length of the placement
- the placement area
- hours/week the student is able to work
- mentors support

2. **If the placement provider is willing to agree to support the EUNA student** and provide the practice placement, the student is referred to the placement provider's **HR for completing the usual processes** (Occupational health, DBS, references etc.) as required.
3. The student obtains a written **agreement/honorary contract** and uploads the relevant paperwork to their UWE Bristol online application portal (EUNA Placement documentation and English Language Certificate).
4. The placement provider sends the educational audit to Dawn.Brosnan@uwe.ac.uk with cc to has.cpd@uwe.ac.uk
5. UWE Bristol will approve the student on the programme.
6. The student is booked for the **mandatory training** with the placement provider.
7. The student commences the programme with UWE Bristol and the placement provider.

During their programme, all students will be assigned to an **Academic Personal Tutor** who will be the first point of contact for any issues such as sickness and retrieval and collaboration with the placement mentor as required.

Completion of the EUNA Programme and registration with NMC:

The student will receive the Ongoing Achievement Record (OAR), a book which they need to complete together with the mentors/ Practice Supervisor and Practice Assessor during and on completion of all of the Practice Placements.

Once the student has submitted and passed the academic assignment and completed all of their practice placements, they will be instructed how to submit the relevant sections from the OAR document to UWE Bristol. This will then be checked by an academic and will be going through the Universities' Field and Award board to confirm the mark. We will be then informing the NMC they have completed the EUNA adaptation programme.

This is the point to get in touch with NMC as you may need to undertake the IELTS test with the requirement of passing at the following grades:

International English Language Test System (IELTS)

NMC accepts an IELTS Academic examination certificate which confirms you achieved:

- an overall score of at least 7
- at least 6.5 in the writing section and at least 7 in the reading, listening and speaking sections.

For any further information please visit UWE Bristol's EUNA website:

<https://courses.uwe.ac.uk/Z51000098/european-union-nursing-adaptation>

The NMC standards for student supervision in practice can be viewed from:

<https://www.nmc.org.uk/standards-for-education-and-training/standards-for-student-supervision-and-assessment/>

The NMC EUNA standards can be found on:

<https://www.nmc.org.uk/registration/joining-the-register/register-nurse-midwife/trained-in-the-eu-or-eea/adaptation-and-aptitude-tests/>

Kind regards

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EUNA Programme lead

UWE Bristol