

EUNA Programme Information for Placement Providers

Dear Employer/Placement Provider,

Thank you for your enquiry about the European Nurse Adaption Programme (EUNA) at the University of the West of England (UWE Bristol). The information that follows should provide the necessary guidance for the programme.

To commence the programme all students will have an interview with UWE Bristol consisting of:

- 1. Maths and English test**
- 2. Group interview**
- 3. Individual interview**

If successful, they will be offered a place on the EUNA programme subject to securing relevant practice placements and completion of relevant documentation.

Currently, we are the only University in the country offering this NMC approved programme and have been successfully supporting the EUNA students to achieve their NMC registration for over 7 years.

This programme is accredited by the NMC and concerns nurses trained abroad (within the EU) who wish to practice as Registered Nurses in the UK. Despite Brexit, we do not expect any changes to running this programme until the end of 2022.

Each prospective student has received an **individualised NMC decision letter** which in most cases states the length of practice placement/s and the placement speciality (i.e. community, mental health, care of the elderly etc.) they need to complete to match the UK standards for Nursing education. The EUNA programme consists of the theory delivered and assessed by UWE Bristol and the completion of placement hours provided and assessed by a placement provider.

The NMC registration recommendation is send to the NMC by UWE Bristol, following a review of their placement documentation and the successful submission of their assignment.

The Structure of the EUNA Programme:

This programme consists of two areas that the EUNA student needs to complete and pass before they are recommended for registration with the NMC:

1. The theory part of the programme with submission of a reflective account at the end of the module (6, 12 or 18 months long)

2. Clinical Competencies in placement (documented in the Ongoing Achievement Record obtained from UWE Bristol).

Practice placement for EUNA students:

On this programme, the student is required to secure their own placements with a healthcare organisation. The placement provider is not required to reimburse the student during their placement hours as the student should be supernumerary. If the student works for the placement provider in a different role such as HCA, the hours worked as student should be separate from the hours the student works as a regular employee.

To achieve this the placement providers usually offer an honorary contract or agreement after the conversation/interview they had with the prospective student and following the completion of the standard HR processes (Occupational health, DBS, References etc). The student will be practicing on the placement provider's grounds therefore these standard safety measures need to be completed by the placement provider/employer to safeguard their clients as per local HR policy.

In addition, the placement provider should ensure that the student has completed their **mandatory training** as soon as possible or ideally before they commence the placement.

All UWE Bristol students are insured via standard UWE Bristol insurance policy.

Practice placement agreement:

To start the process, the prospective student should provide the potential placement provider with the following documents:

1. The copy of **their NMC decision letter**
2. A copy or forwarded email from UWE Bristol stating that they have been successful at the interview and have a **conditional offer** to enrol onto the programme. If the student is attempting to secure the placement before the UWE Bristol interview, they shall provide the Placement provider with this information as soon as they have received it.
3. The **Placement Provider Documentation** form identifying the Placement 1, Placement 2 etc.

The length of time the student needs to complete their **practice hours** will depend on the following:

- The amount of practice hours needed as per NMC decision letter
- The time span for completing the practice hours (part or full time or as per NMC decision Letter)
- Mentors/sign of mentor's availability in placements
- Placement shift lengths, pattern etc.

Depending on the placement hours needed and the **arrangements between the placement provider and the student**, the students are able to complete this program in 6, 12 or 18 months.

EUNA Theory:

The theory part of the module consists of online live teaching over **6 consecutive weeks, Mondays and Fridays between 09:00 – 12:30**. The student is able to commence their placement as soon as they have enrolled on this programme.

The EUNA student in placement correlate to a 3rd year undergraduate nursing student and should be supervised and assessed as such.

To ensure all legal and NMC standards are adhered to, the following processes for securing the placement are recommended:

The student will be invited to UWE Bristol interview as stated above and will have a conditional offer from UWE. If the student is attempting to secure the placement before the interview, the student should supply the placement provider with the conditional offer letter as soon as they are informed, they were successful at UWE Bristol interview.

1. The placement provider and the student discuss the placement details as per NMC decision letter. This can be an informal discussion as some applicants are, for example, already employed as HCA or similar, or the placement provider can organise an interview.

During this time, it is advisable to discuss the following:

- length of the placement
- the placement area
- hours/week the student is able to work
- mentor support

2. **If the placement provider is willing to agree to support the EUNA student** and provide the practice placement, the student is referred to the placement provider's **HR for completing the usual processes** (Occupational health, DBS, References, Covid-19 risk assessment etc.) as required. *In this regard, the process is similar to supporting a Return to Practice student.*
3. The student obtains a written **agreement/honorary contract** and uploads the relevant paperwork to their UWE Bristol online application portal (EUNA Placement information document and English Language Certificate).

4. The placement provider sends the educational audit to Dawn.Brosnan@uwe.ac.uk CC has.cpd@uwe.ac.uk or completes a form that we can send on request if none is available.
5. UWE Bristol will approve the student on the programme.
6. The student is booked for the **mandatory training** with the placement provider.
7. The student commences the programme with UWE Bristol and the placement provider.

During their programme all students will be assigned to an **Academic Personal Tutor** who will be the first point of contact for any issues such as sickness and retrieval and collaboration with the placement mentor as required.

Completion of the EUNA Programme and registration with NMC:

The student will receive the Ongoing Achievement Record (OAR) on the first day of the programme, a book which they need to complete together with the mentors/ Practice Supervisor and Practice Assessor during and on completion of all of the Practice Placements.

Once the student has submitted and passed the academic assignment and completed all of their practice placements, they will be instructed how to submit the relevant sections from the OAR document and their time sheaths to UWE Bristol. This will then be checked by an academic and will be going through the Universities' Field and Award board to confirm the mark. We will be then informing the NMC they have completed the EUNA adaptation programme and the student can then proceed with paying the NMC fees and registering.

For any further information please visit the EUNA UWE Bristol website:

<https://courses.uwe.ac.uk/Z51000098/european-union-nursing-adaptation>

The NMC standards for Student supervision in practice can be viewed from:

<https://www.nmc.org.uk/standards-for-education-and-training/standards-for-student-supervision-and-assessment/>

The NMC EUNA standards can be found on:

<https://www.nmc.org.uk/registration/joining-the-register/register-nurse-midwife/trained-in-the-eu-or-eea/adaptation-and-aptitude-tests/>

Kind regards

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UWE Bristol