

Managing Projects Successfully Skills Bootcamp

A 10-week, 90%-funded, professionally accredited course to build essential, practical project management skills.

The Project Management Skills Bootcamp at UWE was hands-on, blending theory with live simulations so I could apply concepts like critical-path mapping and risk planning at work the very next day

Maaz Yunus, SAH Diagnostics

Contact us:
0117 3286303
Bootcamps@uwe.ac.uk
Uwe.ac.uk



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Why are Project Management Skills in Business important?

Project management skills are vital across all business functions, helping teams boost productivity and manage change effectively. Many professionals become 'accidental project managers' without formal training.



Our 10-week, 90%-funded

Managing Projects Successfully Skills Bootcamp equips you with essential project management skills and a recognised APM Fundamentals professional qualification. You'll apply your learning directly to a real workplace project, building confidence in communication, leadership, teamwork and problem solving.

Who is it for?

This Skills Bootcamp is for individuals with **little or no formal project management experience**. It's aimed at those working in SMEs, often outside traditional project roles, who want to manage projects more effectively.



Benefits to you as an individual

- Gain a solid understanding of project stages and how to manage a project from start to finish.
- Apply your new skills directly to a live project in your role and see the immediate impact in your workplace.
- Develop valuable transferable skills for your day-to-day work.
- Gain a professional qualification in project management to enhance your CV and career prospects.

Benefits to the employer

- Provide an opportunity for professional development to your workforce.
- See immediate impact of the training through the live project brief activity.
- Develop project management approaches across your organisation to apply to all roles and work activities.

What will I learn?

Through our programme, you will develop fundamental transferable project management and associated softer skills valued by UK managers (APM 2021) including:

Communication

Leadership, motivation and collaboration

Teamwork

Organisation and time management

Critical thinking and problem solving

Adaptability

Programme Structure

Live sessions



The programme has eight one-day sessions led by expert tutors. These interactive sessions guide you through the project life cycle, focusing on key steps, tools, and techniques to plan and deliver a successful project.

Career Coaching and 1:1 support



You'll get two individual career coaching sessions to explore your goals and create a roadmap to achieve them. Plus, our Skills Bootcamp Team will support you throughout the programme.

Self-study



You'll have access to a range of self-study materials to support your learning and revision for your APM Fundamentals exam.

Live Project Brief



You'll work on your own live workplace project, giving you the chance to put your new skills into practice.

Session Outlines Core Project Management Training

Session 1

Introduction to Programme and Project Management (in-person)

This session introduces you to the Skills Bootcamp, the support available, and the fundamentals of project management. You will:

- Explore different project methodologies
- Understand the differences and similarities between projects and business-as-usual activities
- Define different project management approaches
- Examine project contexts in business and commercial environments
- Develop your Personal Development Plan for the programme
- Shape your project brief with a qualified Project Manager Tutor



Session 2

Project Initiation (in-person)

In this session, you'll learn how to start developing a business case and Project Initiation Document (PID) for your project. Key topics include:

- Defining the scope and objectives of your project
- Identifying project success factors and characteristics
- Developing a project business case
- Exploring environmental, economic, and social considerations throughout the project life cycle, including Return on Investment (ROI) and Social Return on Investment (SROI)

Session 3

Planning your Project (in-person)

In this session, you'll explore how to plan your project and define key milestones. You will:

- Explore digital and analogue tools available to manage your project effectively
- Improve efficiency through integrated project management processes
- Understand how data, insights, and progress inform decision making
- Develop data visualisation and presentation skills
- Deliver insights using storytelling techniques
- Map stakeholders and enhance communication strategies



Session 4

Delivering your Project (in-person)

In this session, you'll focus on the essential soft skills needed to deliver any project successfully:

- Understand your leadership style and its impact on project outcomes
- Appreciate the value of diversity in project teams and culture
- Learn how to foster a positive team culture
- Manage quality and benefits realisation effectively
- Navigate the change management process
- Develop clear and concise highlight reporting



Session 5

Session 5: Project Closure & Learning into Practice (in-person)

In this session, you'll explore how to close a project successfully and plan your ongoing project management development. You will:

- Conduct a project review and evaluation
 - Gather and review lessons learned for future projects
 - Present your project plan
 - Review and update your skills development plan
- The session concludes with a practical reflection on personal and organisational barriers and enablers to applying your new skills. You'll also receive tools and techniques to help ensure your learning has a lasting impact.



Session 6

APM Fundamentals Qualification - Part 1 (online)

This first of two sessions will guide learners through the APM syllabus, preparing you for the exam.

Session 7

APM Fundamentals Qualification - Part 2 (online)

This session continues the syllabus review, building on Part 1 to prepare you for the APM Fundamentals exam.



Session 8

APM Fundamentals Qualification revision, exam & final celebration (in-person)

The morning provides a final revision session for the exam, supervised by our tutor. You will then sit the one-hour exam before lunch. In the afternoon, you'll present a brief overview of your project and share the key learnings you've applied from the Bootcamp. The day will conclude with a celebration of your

What is my commitment as a learner?

For our Skills Bootcamp you will be required to:

- ✓ Attend all live sessions, held in-person or online
- ✓ Complete self-study activity between sessions
- ✓ Submit all portfolio tasks after each session
- ✓ Prepare for and sit the APM Fundamentals exam within the Skills Bootcamp delivery period
- ✓ Provide mandatory personal and employment data for up to six months following completion of the Bootcamp

What is my commitment as an employer?

Employers are able to utilise this Skills Bootcamp to upskill existing staff and provide development opportunities within their organisation. As an employer you will be expected to:

- ✓ Release your employee(s) to attend all sessions
- ✓ Provide a stand-alone discrete project they can lead during the course (e.g. website redesign, process improvement, or non-business-as-usual project)
- ✓ Attend a short online employer interview to understand the Skills Bootcamp requirements and the employer agreement document
- ✓ Pay the 10% programme fee contribution
- ✓ Within 6 months of completion, provide one of the following:
 - A salary increase linked to new skills
 - An interview for a promotion or new responsibilities
 - Additional responsibilities aligned with their new skills
 - Evidence of role enhancement based on Bootcamp learning

Association for Project Management Qualification

As part of the Skills Bootcamp, you can gain the Project Fundamentals qualification from the Association for Project Management (APM), a widely recognised accreditation that validates your skills. You'll also get two dedicated sessions to help you prepare for the exam.

How is it assessed?

The Fundamentals Qualification is a



One-hour



60-question



multiple-choice exam

You will sit your exam during the Skills Bootcamp on the designated day at Frenchay Campus, Bristol.



What is assessed?

The syllabus assesses the **key elements of the project management life cycle** and covers knowledge areas from the APM Body of Knowledge, including:



Planning and scheduling



Teamwork



Communication



Project risk management



Project reviews



Resource management

You are **automatically eligible to become a member** upon completion of the qualification, giving you access to all the latest news and events in project management. You simply register for free by applying for membership within 6 weeks after your APM examination.

Programme Dates and Fees

October 2025 Cohort

Session 1	Wed 1 Oct, 09:30-16:30	Frenchay Campus (in-person)
Session 2	Wed 8 Oct, 09:30-16:30	Frenchay Campus (in-person)
Session 3	Wed 15 Oct, 09:30-16:30	Frenchay Campus (in-person)
Session 4	Wed 22 Oct, 09:30-16:30	Frenchay Campus (in-person)
Break week	Wed 29 Oct,	
Session 5	Wed 5 Nov, 09:30-16:30	Frenchay Campus (in-person)

Session 6	Tue 18 Nov, 09:30-16:30	(online)
Session 7	Wed 19 Nov, 09:30-16:30	(online)
Session 8	Wed 26 Nov, 09:30-16:30	Frenchay Campus (in-person)

Fees



This Skills Bootcamp is heavily subsidised, with the government covering 90% of the total cost for eligible learners applying through their SME employer. The full course fee is **£3,455.60**, but SME employers pay just 10% – only **£345.56** per learner.

Please note: This Bootcamp is currently open only to applicants sponsored by SME employers. If you're an independent learner or employed by a larger organisation, please contact us on bootcamps@uwe.ac.uk so we can notify you about future availability.

Funding eligibility

Due to funding restrictions all learners must meet the following criteria:

- Be aged 19+
- Live and/or work for an organisation based in Bristol, South Gloucestershire, Bath and North East Somerset or North Somerset (we will consider applicants living close to these boundaries)
- Not currently in full-time or part-time education
- Have the right to live and work in the UK
- Have not registered and attended (including partial completion) any other Skills Bootcamp in the current financial year from any provider
- Not hold a qualification in project management at level 3 or above
- Have your employer's agreement to attend and achieve the required outcomes

The Skills Bootcamps Programme is funded and managed by the West of England Mayoral Combined Authority, and delivered by UWE Bristol (The University of the West of England).



Apply Now

If you have any questions, please email the team at bootcamps@uwe.ac.uk or call **0117 32 86303**

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Bristol**

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**SKILLS
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SKILLS BOOTCAMPS