Faculty Academic Standards and Quality Committee

Purpose

To be responsible to Learning, Teaching and Student Experience Committee (LTSEC) for the oversight of the implementation of the University’s quality and standards procedures by Departments as it relates to taught provision and to take an overview of the student experience with the Faculty. The Committee will oversee the ongoing enhancement of all taught provision owned by the Faculty as well as the development of new provision. It will also identify and disseminate practice which enhances the student learning experience.

Terms of Reference

1. To have oversight of all curriculum development within the Faculty ensuring these align with the principles of the Enhancement Framework for Academic Programmes and Practice, Learning 2020 and Faculty Strategies.

2. To ensure arrangements are in place, and have oversight of, the scrutiny and approval of low and medium impact curriculum development.

3. To make proposals to USCP for the suspension or closure of programmes, giving consideration of the impact on the student experience.

4. To receive reports from PSRB activity, Programme Enhancement Review and Validation Panels and take actions forward.

5. To oversee the ongoing enhancement of all taught provision, including collaborative provision, in the Faculty.

6. To report to LTSEC on the above activities, including identification of issues which require a response from outside the Faculty and to approve/monitor action plans to address any matters raised.

7. To consider the outcomes of external reviews of academic standards and quality, monitor action plans and advise the Faculty Executive on necessary measures to address matters raised.

Composition

Associate Dean (Learning Teaching and Student Experience) (1) – Chair

Directors with responsibility for learning and teaching and the student experience, or appropriate alternatives nominated by the Dean

Programme Leaders (mix of Undergraduate/Postgraduate, 1 per Department)

Module Leaders (1 per Department)

Heads of Department

Student Success Services (Library Services) (nominee)

Student Representative from each Department

In attendance

Any member of staff may attend ASQC and contribute to the discussions at the invitation of the Chair.

Quorum

One third of the members eligible to attend

Frequency of Meetings

Five per year
8. To recommend to Academic Board, nominations for external examiner appointments and the removal of examiners where necessary.

9. To introduce, identify and disseminate practice which enhances the quality of the student learning experience.

10. To consider reports and action plans from Department Committees within the Faculty.