



## Premises Licence

South Gloucestershire Licensing Authority  
Department for Environment and  
Community Services  
Trading Standards & Licensing  
PO Box 1954  
Bristol  
BS37 0DD

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### Premises licence number

<b>SGC/110495</b>	Issue date: 31 March 2017
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Postal address of premises, or if none, ordnance survey map reference or description:

University of The West of England  
Frenchay Campus  
Coldharbour Lane

Post town: Stoke Gifford

Post code: BS16 1QY

Telephone number: 01173 282795

Where the licence is time limited the dates

None

Plays		This activity is permitted: Indoors	
		Seasonal Variation	Non standard timings
Day	From	To	None
Monday	09.00 hrs	24.00 hrs	
Tuesday	09.00 hrs	24.00 hrs	
Wednesday	09.00 hrs	24.00 hrs	
Thursday	09.00 hrs	24.00 hrs	
Friday	09.00 hrs	24.00 hrs	
Saturday	09.00 hrs	24.00 hrs	
Sunday	09.00 hrs	23.30 hrs	

Films		This activity is permitted: Indoors	
		Seasonal Variation	Non standard timings
Day	From	To	None
Monday	09.00 hrs	02.00 hrs*	
Tuesday	09.00 hrs	02.00 hrs*	
Wednesday	09.00 hrs	02.00 hrs*	
Thursday	09.00 hrs	02.00 hrs*	
Friday	09.00 hrs	02.00 hrs*	
Saturday	09.00 hrs	02.00 hrs*	
Sunday	09.00 hrs	23.30 hrs	
* <i>The following day</i>			

Indoor sporting events			
		Seasonal Variation	Non standard timings
Day	From	To	None
Monday	09.00 hrs	24.00 hrs	
Tuesday	09.00 hrs	24.00 hrs	
Wednesday	09.00 hrs	24.00 hrs	
Thursday	09.00 hrs	24.00 hrs	
Friday	09.00 hrs	24.00 hrs	
Saturday	09.00 hrs	24.00 hrs	
Sunday	09.00 hrs	23.30 hrs	

Boxing and Wrestling				
			Seasonal Variation	Non standard timings
Day	From	To	None	
Monday	09.00 hrs	24.00 hrs		
Tuesday	09.00 hrs	24.00 hrs		
Wednesday	09.00 hrs	24.00 hrs		
Thursday	09.00 hrs	24.00 hrs		
Friday	09.00 hrs	24.00 hrs		
Saturday	09.00 hrs	24.00 hrs		
Sunday	09.00 hrs	23.30 hrs		

Live music		This activity is permitted: Indoors and Outdoors		
			Seasonal Variation	Non standard timings
Day	From	To	None	
Monday	09.00 hrs	03.00 hrs		
Tuesday	09.00 hrs	03.00 hrs		
Wednesday	09.00 hrs	03.00 hrs		
Thursday	09.00 hrs	03.00 hrs		
Friday	09.00 hrs	03.00 hrs		
Saturday	09.00 hrs	03.00 hrs		
Sunday	09.00 hrs	23.30 hrs		
* <i>The following day</i>				

Recorded music		This activity is permitted: Indoors and Outdoors		
			Seasonal Variation	Non standard timings
Day	From	To	None	
Monday	00.00 hrs	24.00 hrs		
Tuesday	00.00 hrs	24.00 hrs		
Wednesday	00.00 hrs	24.00 hrs		
Thursday	00.00 hrs	24.00 hrs		
Friday	00.00 hrs	24.00 hrs		
Saturday	00.00 hrs	24.00 hrs		
Sunday	00.00 hrs	24.00 hrs		

Performances of dance			This activity is permitted: Indoors and Outdoors	
			Seasonal Variation	Non standard timings
Day	From	To	None	
Monday	09.00 hrs	24.00 hrs		
Tuesday	09.00 hrs	24.00 hrs		
Wednesday	09.00 hrs	24.00 hrs		
Thursday	09.00 hrs	24.00 hrs		
Friday	09.00 hrs	24.00 hrs		
Saturday	09.00 hrs	24.00 hrs		
Sunday	09.00 hrs	23.30 hrs		

Anything similar to live music, recorded music or performance of dance			This activity is permitted: Indoors and Outdoors	
			Seasonal Variation	Non standard timings
Day	From	To	None	
Monday	09.00 hrs	24.00 hrs		
Tuesday	09.00 hrs	24.00 hrs		
Wednesday	09.00 hrs	24.00 hrs		
Thursday	09.00 hrs	24.00 hrs		
Friday	09.00 hrs	24.00 hrs		
Saturday	09.00 hrs	24.00 hrs		
Sunday	09.00 hrs	23.30 hrs		
* The following day				

Late Night Refreshment			This activity is permitted: Indoors and Outdoors	
			Seasonal Variation	Non standard timings
Day	From	To	None	
Monday	23.00 hrs	03.00 hrs*		
Tuesday	23.00 hrs	03.00 hrs*		
Wednesday	23.00 hrs	03.00 hrs*		
Thursday	23.00 hrs	03.00 hrs*		
Friday	23.00 hrs	03.00 hrs*		
Saturday	23.00 hrs	03.00 hrs*		
Sunday	23.00 hrs	23.30 hrs		
* The following day				

Supply of Alcohol			
			Seasonal Variation
			Non standard timings
Day	From	To	None
Monday	09.00 hrs	03.00 hrs*	
Tuesday	09.00 hrs	03.00 hrs*	
Wednesday	09.00 hrs	03.00 hrs*	
Thursday	09.00 hrs	03.00 hrs*	
Friday	09.00 hrs	03.00 hrs*	
Saturday	09.00 hrs	03.00 hrs*	
Sunday	10.30 hrs	23.30 hrs	
* <i>The following day</i>			
Supply of alcohol authorised for consumption: On and off the premises			

The opening hours of the premises			
			Seasonal Variation
			Non standard timings
Day	From	To	None
Monday	00.00 hrs	24.00 hrs	
Tuesday	00.00 hrs	24.00 hrs	
Wednesday	00.00 hrs	24.00 hrs	
Thursday	00.00 hrs	24.00 hrs	
Friday	00.00 hrs	24.00 hrs	
Saturday	00.00 hrs	24.00 hrs	
Sunday	00.00 hrs	24.00 hrs	
* <i>The following day</i>			

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence	
Name:	University of the West of England
Address:	Frenchay Campus, Coldharbour Lane, Stoke Gifford, Bristol, South Gloucestershire, BS16 1QY
Telephone Number:	0117 328 2553
E-mail:	

Registered number of holder, for example company number, charity number (where applicable):

Not Applicable

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:

Name: Kristian James Fernandez-Mitchell

Address: 95 Claverham Road, Yatton, BS49 4LE

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:

Number: Pers4737

Issuing Authority: Lambeth Council

## 1. Mandatory Conditions

1.1 (a) No supply of alcohol may be made under this premises licence:-

- (i) at a time when there is no designated premises supervisor in respect of the premises licence, or
- (ii) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

(b) Every supply of alcohol under this premises licence must be made or authorised by a person who holds a personal licence.

(c) Where films are shown, children shall only be admitted to film showings in accordance with the British Board of Film Classification (or equivalent regulatory body) requirements.

(d) Where individuals are required by this licence to carry out a security activity at a specified time or more, they must be;

- (i) authorised to carry out that activity by a licence granted under the Private Security Industry Authority 2001; or
- (ii) be entitled to carry out that activity by virtue of section 4 of that Act."

1.2 (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or

glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

1.3 The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

1.4 (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

1.5 The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

1.6 A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

1.7 For the purposes of the condition set out in paragraph 1—

“duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;



"permitted price" is the price found by applying the formula—

$$P = D + (D \times V)$$

where—

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

"relevant person" means, in relation to premises in respect of which there is in force a premises licence —

- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence; "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

"value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

1.8 Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

1.9 (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

## **2. Conditions from steps offered in the application operating schedule**

### **2.1 The Prevention of Crime and Disorder**

- (a) CCTV to be fitted to the satisfaction of Police and Licensing Authority and maintained in good working order. All cameras to operate throughout trading hours and one hour afterwards. Time and date to be displayed on the recordings. Record for 28 days and be handed over to the Police or Licensing Authority for evidential purposes on request. If CCTV fails immediate steps will be taken to rectify the fault. A notice to be displayed at all entrances stating CCTV is in operation.
- (b) When requested, crime prevention and anti-drug policies are to be followed in consultation with the

- Avon and Somerset Constabulary.
- (c) When requested by the Police Security Industry Authority (SIA) registered doorstaff are to be employed at the premises on such days of the week and between such times as considered necessary in order to promote the licensing objective. Such measures shall be agreed in writing between the licence holder and the Police. The agreed arrangements shall be implemented as requested and notified to the Licensing Authority, without delay.
  - (d) The use of SIA trained door staff will be assessed for each event organised within the University licensed areas on an event by event basis. A risk assessment will be carried out to determine if doorstaff would be required.
  - (e) The applicants will act on any advice or recommendations put forward by Police or Local Authority departments to combat crime and disorder.
  - (f) All alcohol within the Sports complex shop to be sold from a position visible to the cash desk, only in full view of staff at all times. Spirits to be held behind the cash desk.
  - (g) A drugs policy is in place, which highlights the measures the University takes to prevent the use or supply of controlled drugs on licensed premises. Any drugs found and confiscated will be held by the Universities Operations and Security service in safe storage.
  - (h) In order to prevent drugs being bought onto the licensed areas it is a condition of entry that customers acknowledge the Universities right to conduct searches prior to entry, as set out in the universities search policy.
  - (i) Where drugs are found, these will be stored in a secure facility until such a time as they can be collected.
  - (j) An alcohol policy is in place which includes measures to reduce crime and disorder including a Drinks Service Policy, Minimum Pricing and Alcohol Promotions Policy.
  - (k) The applicant will consult with the appropriate authorities at least six weeks prior to any outdoor event with an expected capacity of more than 1,000. The consultation shall include a full event operational plan and risk assessment and noise prevention plan.
  - (l) For all private functions a personal licence holder will be present for the duration of the event.
  - (m) The University Designated Premises Supervisor will meet regularly with the Student Union Designated Premises Supervisor to discuss issues relating to the four licensing objectives.

## **2.2 Public Safety**

- (a) Staff will book Taxis for customers, when requested, and a list of taxi companies made available when requested.
- (b) During events, where deemed necessary all drinks will be served in plastic glasses or plastic bottles. These will include student led events and events held in external areas.

## **2.3 The Prevention of Public Nuisance**

- (a) In agreement with the Police and Local Authority, applicants will take such other measures as may seem appropriate in the prevention of nuisance.
- (b) Where employed SIA registered staff will ensure that people accessing or departing events will do so in a manner so as not to cause a public nuisance.
- (c) A minimum of 6 weeks prior to the event for more than 1000 people, or for events on Wallscourt Farmhouse Field, where live or recorded music is played outside (including in marquee's or other temporary structures), the applicant will notify the Environmental Protection Team and provide information about how the external noise levels will be controlled to prevent public nuisance, to their approval. This will be agreed with the Environment Protection Team a minimum of 4 weeks in advance of the event.  
Prior to any outdoor event with a capacity over 1000 persons, and for all events on the grass area around Wallscourt Farmhouse, letters will be sent to neighbours adjacent to the campus. The addresses that letters are sent to must be agreed with the Licensing Authority and EHO.
- (d) Speakers and generators should be located and screened so as not to cause a nuisance from noise or fumes.
- (e) A system should be implemented to receive and action any complaints received during any external

- events. A log will be held in the Gatehouse and records held by Operations and Security.
- (f) The BBQ and adjacent patio area will be used for licensable activities during the period of British Summer Time (BST) hours, permitted 10.00-20.00 hours Monday to Sunday and be included in the 12 events per year.
  - (g) Walls Court Farmhouse Field will be used for licensable activities during the period of British Summer Time (BST) hours, permitted 10.00-20.00 hours Monday to Sunday and be included in the 12 events per year.
  - (h) All licensable activities (with the exception of sale of alcohol and late night refreshment) taking place outdoors are only permitted as follows
    - X block (including the Paved Piazza and grassed area to the south extending to the access road to the south and west, paved area between X block and P block, paved area to the west extending to the access road and the car park (formerly Car Park 10) to the North of X block) permitted 10.00-20.00 Monday – Sunday, with the exception of 4 events per year 10.00-24.00 with live music terminating at 22.00 Monday – Sunday
  - (i) All licensable activities (with the exception of sale of alcohol and late night refreshment ) taking place outdoors are only permitted as follows
    - The area known as Car Park 12, permitted 10.00-20.00 hours Monday-Sunday
    - Patio area adjacent to the Centre for Sport, permitted 10.00-20.00 hours Monday-Sunday
    - Patio area adjacent to R2 Cafe, permitted 10.00-20.00 hours Monday-Sunday
    - Patio area adjacent to Natwest Bank, the area known as the Undercroft and the patio area adjacent to UWE main reception permitted 10.00-20.00 hours Monday-Sunday
    - Level 2 patio adjacent to Starbucks permitted 10.00-20.00 Monday to Sunday
    - Walkway and courtyard between A, L and C blocks accessed from the patio adjacent to UWE main reception, permitted 10.00-20.00 Monday to Sunday
    - The above five areas with the exception of 8 events per year 10.00-24.00, with live music terminating at 22.00 Monday-Saturday
  - (j) Sale of alcohol and late night refreshment taking place outdoors are only permitted as follows:
    - As per permitted hours Monday to Sunday, maximum of 12 events per year. With a termination of midnight for external hours.
    - Sunday no later than 20.00 to be included in the 12 events per year.
  - (k) All outdoor events taking place after 18.00 should have regular noise levels monitored by event staff at the nearest residential property with records kept.
  - (l) The applicant will consult with the appropriate authorities at least six weeks prior to any outdoor event with an expected capacity of more than 1000. The consultation shall include a full event operational plan and risk assessment. For any event with an expected capacity of more than 1000 as above and for all events on the grass area around Wallscourt Farmhouse a full noise management plan should be submitted. The noise management plan must be agreed by the Council a minimum of 4 weeks in advance. The event must be run in accordance with the noise management plan.

The plan should include:

- A site plan including the location of all speakers including those in marquees and temporary structures
- Set monitoring points and the identity of the person responsible for sound monitoring
- Background levels and predicted maximum noise levels (to be agreed with Environmental Protection) for each monitoring point
- What remedial actions will take place if the noise levels are found to breach the agreed maximum levels.
- A system for reporting to the Licensing Authority all complaints received, the results of monitoring and any remedial action taken during the event.

## **2.4 The Protection of children from harm**

- (a) Photographic means of identification shall be sought from a customer attempting to purchase alcohol where there is doubt regarding the age of the person seeking to make the purchase or doubt regarding the age of the person for whom the customer is making the purchase.
- (b) Challenge 21 will be operated at all times during licensable activities. An A4 poster of the Challenge policy to be displayed at the entrance and points of sale.
- (c) After 20.00, no under 18's will be allowed entrance to the licensed areas where the sale of alcohol is taking place unless accompanied by a parent, guardian or other responsible adult.
- (d) Staff training. All staff to be trained in the prevention of underage sales commensurate with their duties. The training should be clearly documented and signed/dated by both the trainer and the member of staff receiving it. This documentation shall be available for inspection on request by an authorised officer of the licensing authority or police.

## **3. Plans**

As attached to this Licence.

## **4. General Condition**

The trading/opening hours permitted by this licence are subject to any planning or other legal restraints that may apply to the premises.