STEP 1: Register for a FAN (FA Number) by clicking on the link below -
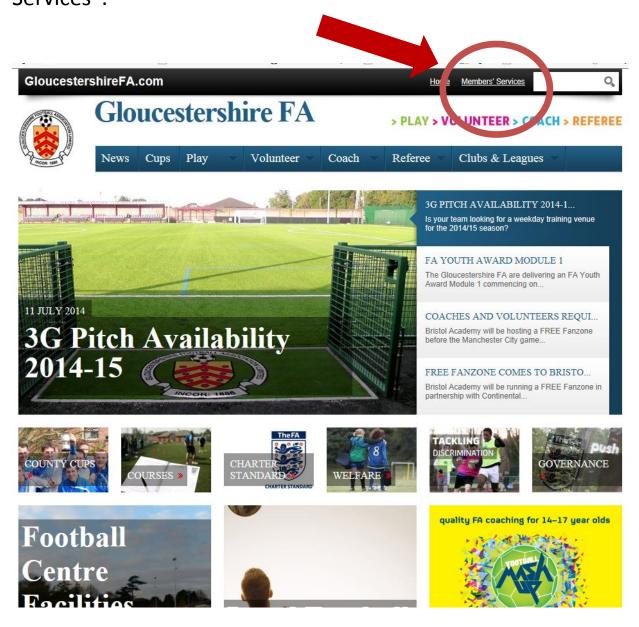
https://secure.thefa.com/FAN/Register.aspx
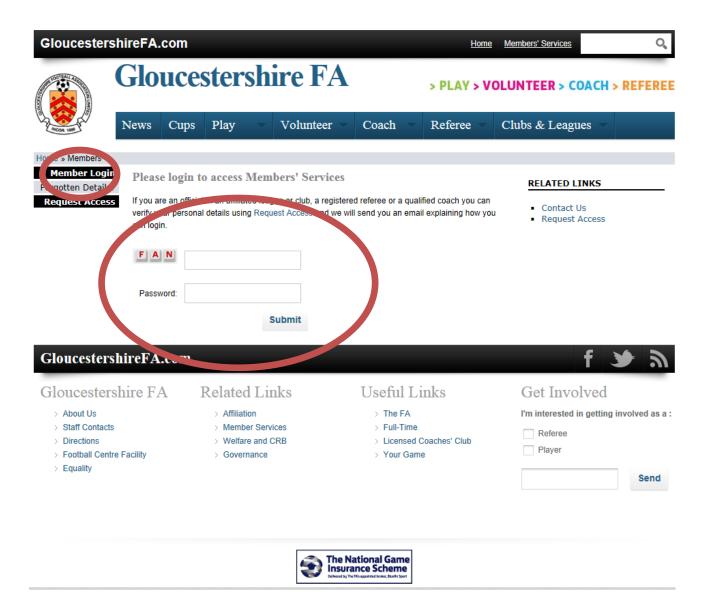
The below page will be visable, fill in your details and submit. A FAN will be sent to you via email (please ensure you have entered the correct email address).
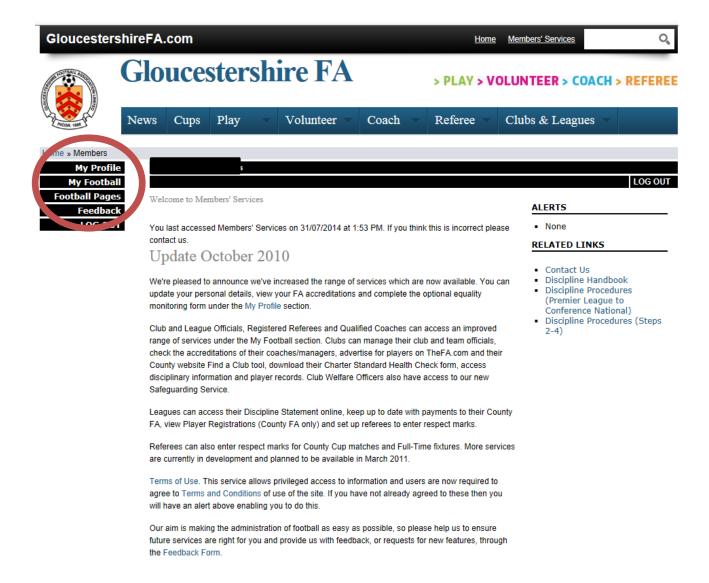
STEP 2: In order to access the courses go to
http://www.gloucestershirefa.com/ and click on the link in
the top right (by the search bar) that says "Members'
Services":

STEP 3: Once in members services click "Member login" on the left hand menu, and enter your FAN and password, then click submit:

STEP 4: After logging in; click on My Football in the left hand menu, and then click "Online Courses":

STEP 5: This will then list all of the online courses available. From the list find the course you would like to complete and click "Enrol now" on the right hand side:

Once enrolled on to your chosen course you will then be able to begin the course.

STEP 6: Click "Launch" by each module and work through each set of units. If nothing happens when you click launch, you will need to disable your pop-up blocker or allow pop-ups for this site. You don't have to complete the course in one go as it will track your progress, meaning that you can leave it and then come back to it.