

# Get ready for BEng(Hons) Building Services Engineering

## Introduction from your Programme Leader

Welcome to UWE Bristol's BEng(Hons) Building Services Engineering programme.

My name is Simon Ho; I am one of the programme leader for the BSE programme and would like to thank you for choosing UWE. You have embarked on an exciting journey with us. In your time here at UWE, you will learn from a core BSE teaching team. The core BSE teaching team consists of professionals from industry turned academics who will be sharing knowledge, best practice, and real-life case studies with you. As in practice, collaboration in our field is key to success and we want to instil this collaborative approach from day one. We encourage you to meet with your fellow peers, form a network together using whatever communications channels you are all comfortable with. WhatsApp seems to be a popular choice. Together you will embark on this journey. You will learn, make friends, and collaborate with each other, firstly as students and as graduates in industry. We want you to enjoy your time here at UWE.

The team and I very much look forward to welcoming you to UWE and to the BEng (Hons) Building Services Engineering programme at the start of term.

**Simon Ho**  
Programme Leader

**Dr Danny Elvidge**  
Programme Leader

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## Before you start

We are looking forward to welcoming you in the week commencing 15 September for Starting Block and the beginning of your programme.

Starting Block will help you settle into university and to help you get to know your teaching team and course mates. We will help you find your way around, get used to our systems, and practise the skills you need to make a strong start. Look out for further emails and explore the [Starting Block website](#) with more details.

Your [timetable](#) will be available to you via MYUWE (login required) once you have started the registration process. Please visit the '[Understanding your teaching timetable](#)' website to find out when your timetable will be published.

## **Preparing and arrival**

You can find everything you need to know about registration, Starting Block and the start of teaching on our [Preparing and Arrival](#) webpage. Take a look at our website to familiarise yourself with our facilities and services such as the [library](#), [study skills](#), [academic support](#), [health and wellbeing support](#) and much more.

Our [study skills workbook](#) introduces you to essential services as well as key skills. You can also explore our support for careers and enterprise. [UWE Careers & Enterprise](#) provide a range of workshops, appointments and a huge range of online resources to support students in realising their future ambitions. The [Careers Toolkit](#) is our online portal to finding vacancies, booking onto events and accessing a range of resources.

## **Registration**

Once you have satisfied all admissions requirements, we'll send you your login details for our IT systems to enable you to activate your university email account. Once your account has been activated, you'll gain access to the [MYUWE](#) platform where you can register. Note that your login details for MYUWE are different to those used for the UWE Welcome website. Registration for September programmes will only be open from August onwards. You can find guidance and further information on our [Registration](#) website.

## **ID card - upload your photo now**

We can only print your ID card if you have added your photo to [MYUWE](#). To avoid delays, upload your photo as soon as you receive login details. For help, go to our [student card guidance](#).

## **Engage with your programme**

### **Read around your subject**

A key skill which is required to achieve a high level of success within your chosen programme is the ability to think critically about key issues and practices. To help you to enhance these skills and be ready to engage with your studies, you should start to read and research around your subject before you arrive. Explore the [Library](#) web pages to see the wide range of resources available to you once you become a UWE Bristol student.

## **Be prepared**

### **Access support**

Check the information on our [Disability web pages](#) so you know what you need to do. If you need any urgent additional mobility or other support to fully access all activities during your studies, contact me as your programme leader.

### **Get equipped**

The University has computers on all our campuses for you to use in your studies. These provide access to our core digital learning tools and any specialist software required for your course. You may have scheduled sessions in computer labs or other specialist facilities, and you will be able to use open-access PCs for self-study.

UWE Bristol licenses many specialists software packages for use on personal laptops for the duration of your course. If you're struggling to meet the financial demands of your course, please contact [the Student Money Service](#) for advice and guidance. See the UWE website for detailed information on [choosing your IT equipment](#) including [recommended specifications](#).

Specialist applications and hardware used on the course include: MS Office, Relux, Dialux, IES VE. Hardware specifications for each of the specialist software can be found in the websites of each software manufacturers. Relux and Dialux only operates on a Windows platform and is currently not MAC compatible. Specialist software will also be available on UWE Computers.

### **International students**

[The Global Student Support Team](#) offer information and advice to ensure you receive all the support you need to get the best from your time at UWE Bristol. They are here to help you to settle in when you first arrive at UWE Bristol and organise social events to help you to adapt to your new environment.

## **Who to contact if you have questions**

For any questions about the programme, please contact me: **Simon Ho** via email at [simon.ho@uwe.ac.uk](mailto:simon.ho@uwe.ac.uk) or **Danny Elvidge** via email at [danny.elvidge@uwe.ac.uk](mailto:danny.elvidge@uwe.ac.uk)

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Please note: this information has been provided on the assumption that you will meet the conditions of your offer and be eligible to take up your place.

Entry: September 2025

Last updated: Spring 2025