

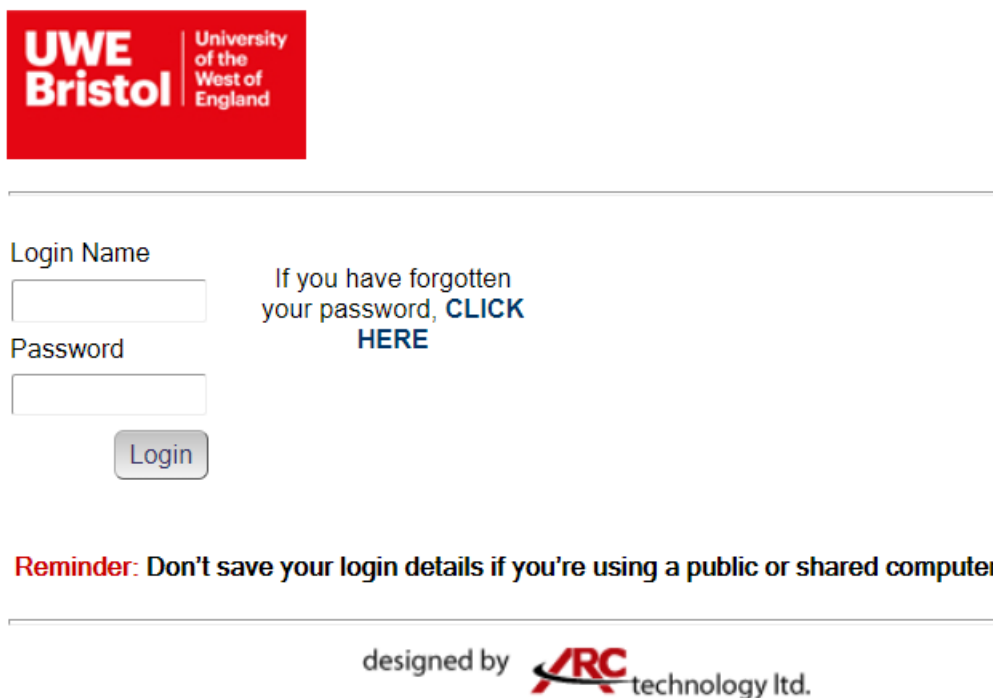
ARC Student Evaluations Guide


Academic Year 2020/21

Student Practice Evaluations

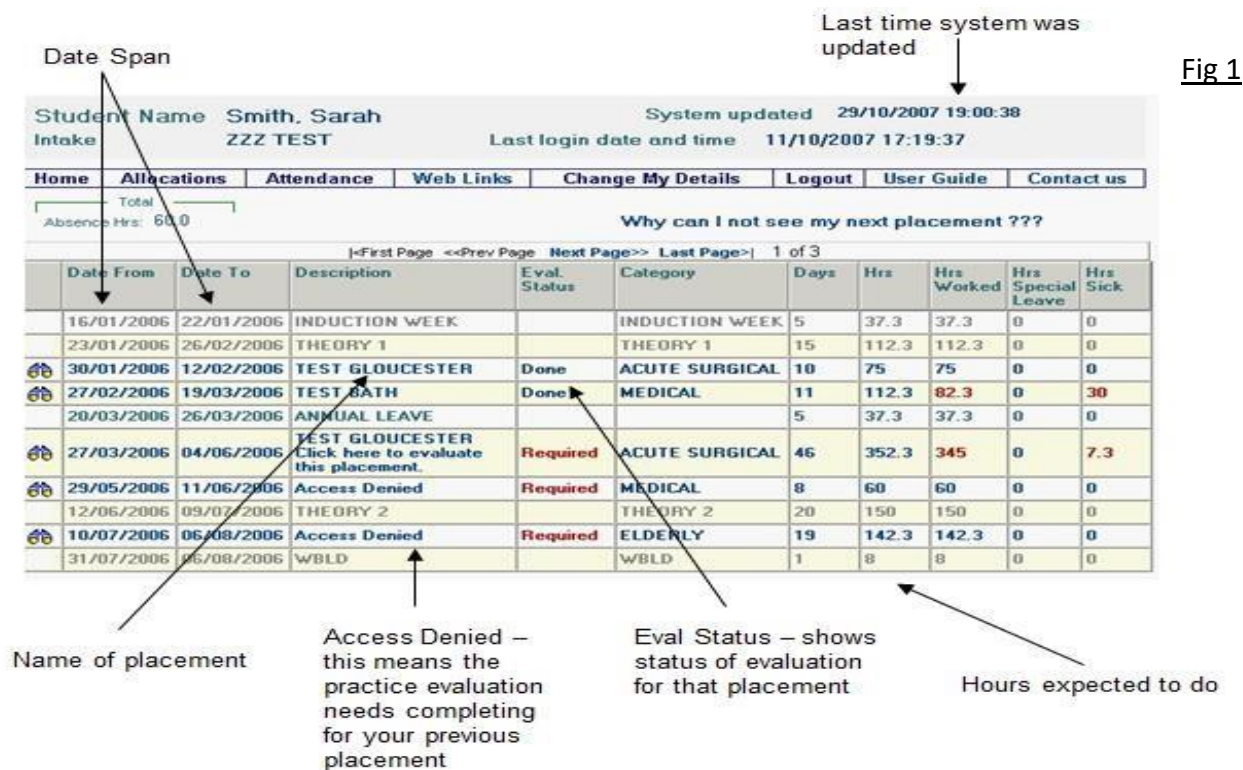
11 step-by-step instructions for completing the student online evaluation form.

1. Students can access the evaluation form by logging in after following this link
<http://arcpow.uwe.ac.uk/powlive>
2. Enter your Student No as the **Login Name** and your password for this system, which might be different from other passwords you use for other UWE Bristol systems. If you are experiencing any issues logging in, please email the email address provided on the login screen.



The screenshot shows the UWE Bristol login interface. At the top left is the UWE Bristol logo, which includes the text 'UWE Bristol' and 'University of the West of England'. Below the logo is a horizontal line. Underneath the line, there are two input fields: 'Login Name' and 'Password'. To the right of the 'Login Name' field, there is a link that says 'If you have forgotten your password, **CLICK HERE**'. Below the 'Password' field is a 'Login' button. At the bottom of the login section, there is a red 'Reminder' text: 'Reminder: Don't save your login details if you're using a public or shared computer.' Below the reminder is another horizontal line, and at the bottom, it says 'designed by  technology Ltd.'

3. The placement evaluation form is open for 4 weeks (differs for each programme of study), you will receive a weekly reminder during this time frame when the form is open, and until you complete the evaluation for your placement.
4. Students must complete an evaluation for **each** placement they have been allocated before they can access information about their next placement.
5. When the evaluation form is open for completion, the form will be the first thing you will see when you login. If the time frame for evaluation has passed, you can still access it from the **Allocations** tab. (Fig 1)



6. Click on the placement next to where the evaluation is shown as Required, then click on the **View Evaluation** tab on the main menu bar. (Fig 2)

Fig 2

Welcome from the placement Placement Details - Facilities Placement Details - Preparation Placement Details - Travel View Evaluation

Welcome from Placement

Welcome to TEST GLOUCESTER. We look forward to working with you and our aim is to provide you with experience that will contribute to you achieving your learning outcomes.

Main Placement Details

Name	TEST GLOUCESTER	Contact Name	GLOUCESTER, MARK
Trust	ZZZ TEST TRUST2	Job Title	
Code	9999	Date From	30/01/2006
Address	HARTPURY HOSPITAL HARTPURY HOUSE GLOUCESTER	Date To	12/02/2006
Post Code	GL1 3NN <Click here to see map>	Placement Facilities	<Click here to see>
Tel No	01452 702132	Placement Preparation	<Click here to see>
		Placement Travel	<Click here to see>

7. The evaluation form consists of a total of 27 mandatory questions of which the first 24 are multiple-choice questions:

- Allocation of the placement occurred on time
- I had enough information about the placement before starting
- The placement profile information on ARC was an accurate reflection of the practice area

- The placement was expecting my arrival
- The induction and orientation helped prepare me for practice
- I had access to relevant IT systems in practice to support my learning and participation in care
- Learning resources both in print and online met my needs
- The provision of care reflected respect for the rights, dignity, privacy of all service users and carers
- The provision of care reflected respect for the equality and diversity of all service users and carers
- The initial meeting with my Practice Educator took place in the first week of the placement
- My Practice Educator negotiated timely and realistic opportunities to address the Learning Objectives
- My Practice Educator assisted in identifying strengths or areas for improvement
- I received sufficient support on placement from staff other than Practice Educator
- The support standard received from the university met my needs (e.g. Practice Support Line, Link Tutor, Academic in Practice)
- Practice Educator supervision was regular/ongoing
- Practice Educator feedback was constructive and timely
- There were sufficient opportunities to discuss feedback and negotiate difficulties with Mentor(s)/ Educator
- The final meeting/assessment (summative) with Mentor(s)/Educator accurately reflected my performance
- The placement matched my knowledge and skills level
- I was given an appropriate level of responsibility
- The placement supported my supernumerary status (i.e. I was in excess of the requisite number of staff)
- The placement provided valuable hands-on experience
- The placement provided essential skills for my future practice
- The placement enabled me to achieve the learning outcomes of my programme
- The most valuable experiences on placement were (positive aspects)
- The least valuable experiences on placement were (negative aspects)
- Suggestions for improvement of this placement experience

8. The evaluation form is divided into 6 topics:

- Preparation for Placement
- Induction & Orientation
- Learning Environment
- Support & Feedback
- Placement Experience
- Are there any other comments you would like to make about the placement

9. The evaluation form questions 1-24 have 4 rating options:

- Strongly disagree
- Disagree

- Agree
- Strongly Agree

10. The evaluation form questions 25-27 consist of 3 free text questions where you need to include meaningful and useful comments, upon your reflection of the ratings you provided on the previous questions. Please do not use any identifying text, this will be edited out for propriety and to protect anonymity. There is a 400-character limit for each question.
11. After completion, click on the **Submit** button. You will now notice on the Allocations page, that the evaluation status has changed from Required to Done.

Thank you for completing the evaluation form.

Your feedback is very valuable and will help us assist to maintain, develop or improve placement experience for future students. It may also contribute to placement provider internal quality assurance processes to improve standards of care and the patient experience.

Reports will be anonymised before being shared with key stakeholders, however, if you have concerns about patient care it is important to follow the correct processes for raising or escalating concerns, as outlined in your Programme Handbook or on Practice Support Net.

For any concerns whilst on placement contact Practice Support Line on (0)117 3281152

For any ARC systems queries email arc.systems@uwe.ac.uk or phone (0)117 3284018

More guidance available on the Practice Support Net (PSNET) website

<https://www1.uwe.ac.uk/students/practicesupportnet.aspx>