

Researcher, PI or Supervisor Training

Managing data

File naming systems and versioning

Storage media pros and cons

Sharing or transferring data

Security, backup and recovery

Ownership, IP and copyright

Data Management plans and long term preservation

Why have DM plans?
Policy, objectives and aims

Components, completing and examples

A vision of the future of research publication – data and open access

Why preserve? Factors to consider when preserving data

IT research support training

Understanding research and data management

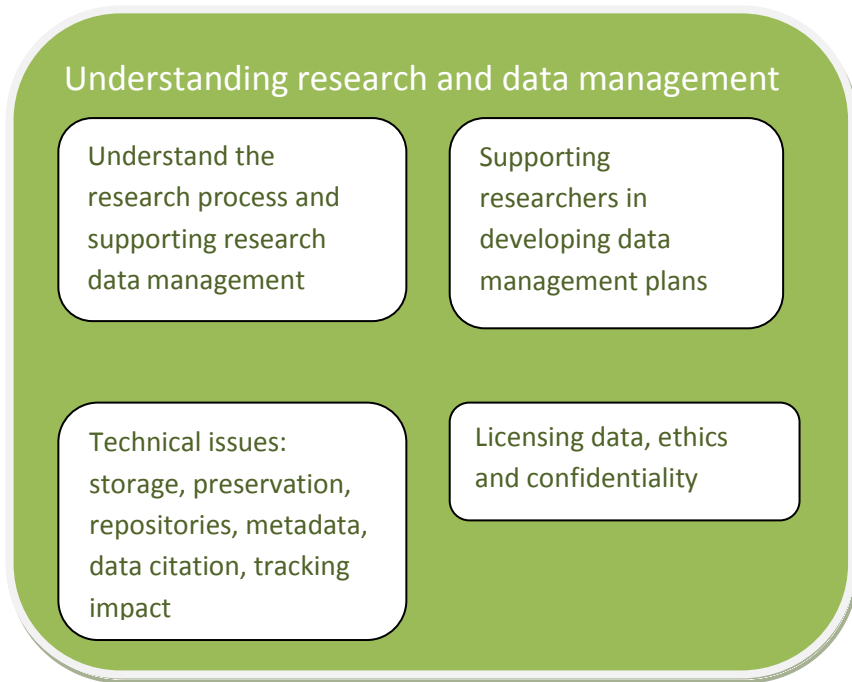
What is research? Needs of research and researchers

Why preserve?
Long term preservation requirements

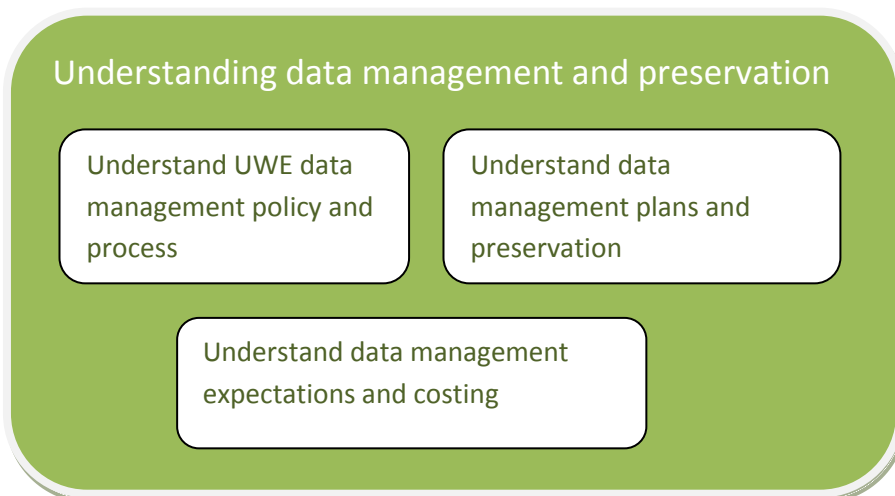
Importance of security and confidentiality/anonymity

Support and advice for specialist software

Library research support training



Research administrator and bid co-ordinators training



Online guidance

Managing data

Examples of file naming systems and versioning

Table of storage media pros and cons

Guidance on security

Table of backup and recovery methods pros and cons

Table of methods for sharing or transferring data

Policy and guidance on data and storage (student supervision)

Data management plans

Data management plan: template and examples

Example storage estimates for types of research

Responsibilities: guidance on who is responsible for data after end of project and if staff leave

Ethics: responsibility for changes to ethics forms and participant information sheets

Preservation

Guidelines on preserving data (appraisal, selection and policy)

Ownership, IP and copyright

Ownership, IP and copyright explanation

Open access

Guidelines on open access issues: UWE policy on what is reasonable and acceptable

Flowcharts on Intranet for data management process

Contacts

Central contact for advice on
managing data

IT contact: advice on
data and storage

Preservation contact:
advice on preserving
data