

PSC Modules – Exeter location (Reed Hall)

September 2017 – July 2018

Core Modules

| Module | Duration | Dates |
|---|------------|---|
| Client Care & Professional Standards** | Two Days | Tuesday 9 & Wednesday 10 January 2018 |
| Financial & Business Skills* | Three days | Wednesday 21; Thursday 22 & Wednesday 28 February 2018 |
| Advocacy & Communication Skills | Three days | Wednesday 14 & Thursday 15 & Tuesday 21* & Wednesday 22* March 2018 |
| Client Care & Professional Standards** | Two Days | Tuesday 22 & Wednesday 23 May 2018 |
| Financial & Business Skills* | Three Days | Tuesday 5; Wednesday 6 & Tuesday 12 June 2018 |

Elective Modules

| Module | Duration | Dates |
|--|----------|------------------------|
| Drafting Commercial Contracts | One Day | Friday 8 June 2018 |
| Alternative Dispute Resolution | One Day | Friday 15 June 2018 |
| Negotiation in a Business Context | One Day | Wednesday 20 June 2018 |
| Effective Written Communication | One Day | Friday 29 June 2018 |

* You will only be required to attend one of these two dates. Your date will be confirmed around three weeks before the start of the course.

** You must have had 6 months experience in a seat before completing Client Care & Professional Standards

*** Exam results will be published after our exam board, approximately 8 weeks after your final teaching date for the module