

Registration Agreement and Conditions

A. I declare that I intend to register with the University for the academic year of 2009/10, the information given on this form is true to the best of my knowledge and:

1. I agree to abide by the University's [regulations and policies](#).
2. I have read and understood and agree to be bound by the terms of the [Intellectual Property Policy](#) of the University.
3. I accept responsibility for ensuring that my personal details are correct.
4. I accept that the University will take whatever steps it considers necessary to establish the authenticity of my personal information; fraudulent registrations will be cancelled and the appropriate authorities notified.
5. I have not been required to withdraw from this award, and I do not know of any reason why I should not be registered on it.
6. I understand that the University and/or its agents may wish to ascertain whether there is any similarity between work that I produce or have produced and that produced by third parties. I therefore hereby grant the University an irrevocable licence to use as it sees fit any and all results and material and outputs relating to my work/studies at the University (including but not limited to intellectual property; eg design rights and copyright etc) with the right to sub licence and to the fullest extent necessary in order for the University or its agents to ascertain whether there is any such similarity for the purpose of determining whether any plagiarism by myself or the third party has occurred.
7. I agree to abide by the [Chest Copyright Agreement](#) as included in the University's policies.

B. With regard to my tuition and other fees, I acknowledge that:

1. I am personally liable for payment of my fees unless I provide the University with acceptable evidence that a Local Authority/Student Finance, or other sponsor, has agreed to pay part or all of my fees.
2. Where my sponsor agrees to pay part of my fees I am liable for payment of the remainder and if my sponsor fails to pay I become immediately liable for that payment.
3. Should I withdraw from the University, any reduction in fee will be made in accordance with the reduction in fees and refunds policy explained in detail in the [Academic Registry](#) section of the University's website, section "Reduction of Fees and Refunds" which includes the condition that if I withdraw after the first 21 days of my programme the full fee (less administration costs) will be refunded only if the University has been able to replace me with another student.

C. Criminal Record Bureau (CRB) checks (students in Education and Health and Social Care only)

For some programmes the University requires satisfactory admissions checks before a student can undertake the programme. These checks include health, criminal and identity checks. If you register on such a programme it is a requirement of registration that you accept the appropriate conditions. For further information, please see our [CRB Guidance](#).

1. I confirm I understand that admissions checks are undertaken to assess my suitability to register on my programme and that if any outstanding checks fail to be satisfactory I will be withdrawn from the programme.
2. I agree to return any training salary if I am withdrawn from my programme as a result of a failed admissions check.
3. I confirm I am not aware of any reason which should make me not suitable to register on my programme.
4. I confirm that if my circumstances change from the details disclosed during my admissions checks I will inform the University immediately so consideration can be given to this new information.
5. I confirm that the information included on the CRB Disclosure obtained at the start of my programme remains accurate and there is no additional information relating to criminal convictions or proceedings for me to disclose, whether or not they affect my suitability for the programme of study.
6. Under the terms of the Home Office Circular 6/2006 I agree to inform the police that I am a student (teacher) if arrested for any offence.

D. Data Protection Act 1998 - Consent to Process Personal Information

The University collects information about all students for various administrative, academic, security and health and safety reasons:

1. I agree to the University processing my personal data while I am a student. I agree to the processing of such data for any purposes connected with my studies, accommodation, security or my health and safety while on the premises or for any other legitimate reason (including notifying the Students' Union and the Alumni Association of my registration).
2. I agree that the University can provide an academic reference on request.
3. I accept that the University's Academic Regulations require the authorised posting of course results lists by electronic means to individual students or, by exception, on designated University noticeboards approved and designated for this purpose.
4. I agree that information contained in sections 1, 2A, 2C and 3 will be made available to the Students' Union to enable them to improve student services. If you do **not** wish the information indicated to be made available to the Students' Union please tick the box provided on the registration form.
5. I accept that some of the information on this form and other information held by the University will be sent to external agencies to enable them to carry out their statutory functions. These agencies include HESA (the Higher Education Statistics Agency) - students are advised to refer to the [Academic Registry](#) section of the University's website for more details.

I confirm that I have read and accept the above Agreement and Conditions and that this confirms my membership of the University.

The following is the University's agreed statement requiring the student to acknowledge the action of submitting the form as a personal certification of acceptance of the Agreement and Conditions.

You should note that by submitting this confirmation you are giving your personal certification that you accept the conditions in all statements of Section 4 - Agreement and Conditions.