REQUEST FOR INTERNATIONAL DEPOSIT

Please note that the international deposit £3000 is non-refundable, except in the circumstances outlined in Refund Policy for International Deposits.

This form is to used by new international applicants classed as overseas payers who have not registered for their programme of study at UWE Bristol and wish to request a refund.

Please remember that you will need to upload the following supporting documentation so that we can assess your request:
• Copy/proof of transaction
• Copy of visa refusal letter from the UKVI (If reason for refund is visa refusal)
• Official documentary evidence supporting any Extenuating circumstances

If a refund is approved, the credit control office will process and refund all payments to the payee directly, using the same method by which the payment was received. Credit control will aim to process refunds within four weeks.

Please complete below		
Date of Refund form submitted:-		
UWE Welcome ID:-		
Name (as shown on passport):-		
Year of application:-		
Programme of Study applied for :		
Email: -		
Telephone number: -		
Amount paid to UWE, Bristol	International Deposit	£
	Tuition fees	£
	Others	£
Reason for requesting refund:		
List of documentary evidence attached:		

Please return this form and any supporting documentation to :
Future students - International Office
University of West of England, Bristol
Frenchay Campus
Coldharbour Lane,
Bristol
BS16 1QU
Or please email the completed form with all supporting documents to: International@uwe.ac.uk

For International office use only, to be completed before submission to Credit control office.

International Deposit Refund assessment		
Refund terms and conditions met:	Yes / No	
Reasons for approving or declining request:		
If Yes, amount to be refunded:	International Deposit	£
	Tuition Fees	£
	Others	£
	Minus administration fees	£
	Total amount to be refunded	£
List of documentary evidence attached:		
Date sent to Credit Control :		