

The UWE Postgraduate Fee Waiver is a limited pot of money. This means that once the fund is exhausted, no further fee waivers will be authorised.

To qualify for a 75% fee waiver for 2017/18, you must be **ineligible for the postgraduate loan** and

1. a UK resident ('home') or EU student for fee purposes **and**
2. registered on a part time designated award that lasts for at least one academic year **and**
3. registered for 80 credits or fewer **and**
4. in receipt of a means-tested benefit **on 1st September 2017 and continuously for the previous six months.**
5. studying at postgraduate level for the first time or at a higher postgraduate level e.g. MSc if you already have a PG diploma or certificate.

Which benefits count?

The relevant benefits for this fee waiver are:

- Income Support
- Pension Credit
- Housing Benefit or Council Tax Reduction
- Employment and Support Allowance (income based)
- Jobseekers Allowance (income based)
- Universal Credit (*to include either Income based JSA/ESA or Income support or Housing benefit.*)

Please complete Sections A and B, ask your benefits office to complete section C, then send this form to: Money Advice & Funds Service, 1D03, Frenchay Campus, Bristol, BS16 1QY

Section A - Information about you

Name:

Address:

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Postcode:..... **Telephone Number:**.....

Student Number:

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Faculty, School and Course:

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Tuition Fees for 2017/18: £.....

Previous postgraduate qualification No/Yes (Course Title)

National Insurance Number:

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Section B – declaration – all students

I declare that the information I have provided on this form is complete and accurate. I or my partner currently receive one of the qualifying benefits and have done so for the six months prior to 1st September 2017. ***I understand that the fee waiver scheme is reviewed annually and may not provide the same level of support for the next academic year of my course.*** I give permission for my Benefit Office to disclose the information in Section C.

Signed:..... Date:

Section C – Evidence of means-tested benefits – benefits office

Please complete this section, stamp, sign and date the form. This is to confirm that on 1st September 2017, and for six continuous months prior to that date, the applicant's household was in receipt of the following means tested benefits (**Please tick as applicable**):

Thank you for your help

Income-based Jobseeker's Allowance or income-based Employment & Support Allowance	☐	Date of claim.....
Council Tax Reduction	☐	Date of claim.....
Income Support/Pension Credit	☐	Date of claim.....
Housing Benefit	☐	Date of claim.....
Universal Credit (<i>to include either Income based JSA/ESA or Income support or Housing benefit.</i>)	☐	Date of claim.....

I confirm that the applicant's household was in receipt of one of the above benefits for 6 months before 1st September 2017.

Signed:Please print name:.....Date:.....

Please put official stamp here:

What happens next?

Send this form to:

Money Advice and Funds Service, 1D03, Frenchay Campus, Bristol, BS16 1QY

Once **MAFS** has assessed your eligibility for the UWE fee waiver, they will email to inform you of the outcome. You will need to take this notification to Academic Services – Student Administration Team and arrange to pay the balance of your fees (if any) to complete registration. MAFS will also notify Academic Services – Student Administration Team the outcome of your application.