



"Your research degree is more than just a project, it is an opportunity to join a diverse community of researchers and to undertake a supervised programme of study that will provide a platform for your future.

Please join us as we take you through the first and further steps of your research degree journey".





Professor Neil WilleyGraduate School Director
University of the West of England

Welcome to UWE Graduate School

I am delighted to welcome you to the 2018-19 UWE Graduate School Researcher Skills Development Programme.

At UWE Bristol we are committed to supporting the development of postgraduate researchers throughout their research degree programmes, from admission through to final examination.

Our support embraces six workshop themes, that draw on a comprehensive Researcher Development Framework (RDF) produced by Vitae, the global leader in supporting the professional development of researchers. Each of the workshops offered has a corresponding Vitae RDF Domain (more on pages 10 and 11).

The UWE Graduate School Researcher Skills Development Programme is designed carefully following the latest national and global expectations (eg Research Councils UK, 2011, Vitae) of the skills and abilities postgraduate researchers (PGRs) need to develop during their research programmes.

We place our emphasis on personal and professional skills growth as part of a research degree as well as the production of a thesis. This is because the nature of undertaking a higher degree by research has changed in recent years and each postgraduate researcher is now expected to develop a range of skills during their research programmes.

This is not just to improve their success of having their research degrees awarded, but most importantly to enhance their employability, regardless of their career path.



One of our academic research staff will be the Director of your study (DoS).

However, you are the Director of who you become during the process of your doctoral studies.

Our workshops are here to support you in achieving this.

How to use this guide

In recognition of the broader range of skills and abilities that need to be developed, there is a UWE requirement for each postgraduate researcher to obtain a minimum of 60 credits related to professional and personal development.

The Graduate School provides an elective 30 credits module Research in Contemporary Context (RCC), diverse and energising skills development workshops, and a summer residential course.

Such offer, together with discipline-specific modules that postgraduate researchers may choose in Faculties, is designed to ensure that all areas of the Vitae RDF are addressed and a minimum 60 credits obtained.

You are encouraged to take at least five days of personal, professional and career development training each year, depending on your needs.

So, go and direct your story!

We are here to support you on the journey through your research degree and life chapters.

Dr Aga Szewczyk

Researcher Development Manager

REFLECT ON YOUR SKILLS

We recommend that you start by reflecting on your needs. You may find these two tools helpful:

- 1. Our list of workshop themes in this booklet (page 9)
- 2. Vitae Researcher Development Framework (page 11)

IDENTIFY YOUR NEEDS

Have a discussion about training with:

- 1. Your supervisor, at least a couple of times each year
- 2. Your peers and colleagues—what training have they found particularly useful and enjoyable?

CONSIDER YOUR OPTIONS

This booklet outlines workshops and training available through the Graduate School as well as other training providers at UWE. The most up to date information, announcements and reminders about upcoming workshops are available on Blackboard within the Researcher Skills Development Programme section.

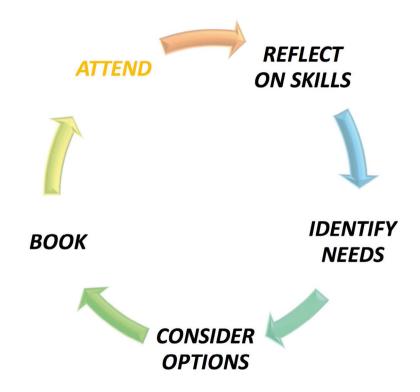
Each and every postgraduate researcher at UWE is automatically registered and will be able to receive workshops announcements directly to their UWE student email inbox. Do not ignore these announcements—there might be just the right opportunity for you! Enjoy!

BOOK

To book a place on any of the workshops listed please visit the research pages of the events listing.

www.uwe.ac.uk/researchevents

ATTEND



All our workshops fall under one of six themes

3 MODES OF DELIVERY

> 66

FACE TO FACE, INTERACTIVE WORKSHOPS

> 25

RECORDINGS OF POPULAR WORKSHOPS

ON REQUEST

REMOTE ACCESS TO REAL-TIME WORKSHOPS



The Researcher Development Framework (RDF)

Each of our skills development themed workshops has corresponding Vitae RDF Domains and Subdomains (e.g. D1–Working with others).

These domains are listed next to the workshops titles for ease of reference to the Vitae RDF personal and professional development. The Researcher Development Framework (RDF) is a tool for planning, promoting and supporting the personal, professional and career development of researchers in higher education. It describes the knowledge, skills, behaviours and personal qualities of researchers and encourages them to aspire to excellence through achieving higher levels of development. It details, for different stages of researchers' careers, the competencies that they might aspire to.

The RDF was created from empirical data, collected through interviewing researchers, to identify the characteristics of excellent researchers expressed in the RDF as 'descriptors'. The descriptors are structured in four domains and twelve sub-domains, encompassing the knowledge, intellectual abilities, techniques and professional standards to do research, as well as the personal qualities, knowledge, and skills to work with others and ensure the wider impact of research. Each of the 63 descriptors contains between three to five

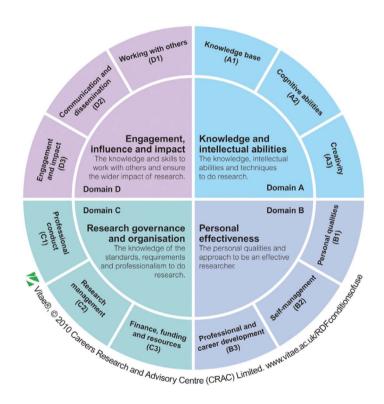
phases, representing distinct stages of development or level of performance within that descriptor.

The RDF provides a comprehensive underpinning for a professional development tool that Vitae have developed for researchers to audit their own skills, knowledge, attributes and behaviours against those set out in the RDF. More information on the background to the RDF and the tools available please see: https://www.vitae.ac.uk/researchersprofessional-development/about-the-vitae-researcher-development-framework

RDF Planner

The RDF Planner has been developed by Vitae in response to sector-wide requests for an interactive, straightforward way for researchers to manage their professional development using the comprehensive Vitae RDF. The Planner enables you to:

- Identify your expertise and capabilities to plan your career
- Print reports for discussions with mentors, supervisors, career advisors, etc
- Identify your learning and development needs and monitor progress
- Keep a record of all your professional development activities in one place
- Upload files such as CVs, conference details, testimonials to record achievements
- View the attributes of successful researchers through a 'lens' on employability, enterprise, leadership and more UWE Bristol has an institutional subscription to the RDF Planner. Please e-mail skillsdevelopment@uwe.ac.uk to sign up.



Skills Development Credits – explained

In the early stages of a research degree programme, students must register their projects (using the form RD1). An integral part of this process is the training needs analysis undertaken with the supervisory team that will set out how the minimum credit requirement may be met. Postgraduate researchers can opt for modules to complement the RCC module or meet the requirement using any relevant modules offered across UWE. In general, research methods and/or advanced subject-specific modules are taken to complement skills development.

There are MRes degrees in the Faculties of ACE, FET and HAS and modules from them may also be suitable for PGRs looking to match competencies of the RDF. MSc courses in each Faculty are another potential source of M level modules. In HAS there is a module Research Training & Professional Development (RTPD) that complements the Research in Contemporary Context module. If students have previously studied M level modules,

it is possible to use UWE's Accredited Learning framework where previous modules can be mapped to the RDF.

Research in Contemporary Context module

This module is a research-based learning module in which you will collate evidence of professional and personal aspects of your development in action. There are six workshops to initiate engagement with key aspects of development and you are required to complete a portfolio and a case study to gain 30 credits at M level. You will elect six topics from the skills development workshops in the assessment, allowing you to gain credit for workshops of your choice. A module booklet with full details can be downloaded from our website: www.uwe.ac.uk/graduateschool.

The Most Popular Modules taken by PGRs

The core modules that PGRs often take within the Faculty of Arts, Creative Industries and Education (ACE) include:

Research Portfolio (MRes), module code: UPCARU-30-M

Research Methodologies (MRes), module code: UPCART-30-M

Research Practice, module code: UA1AFR-30-M

Extended Project, module code: UPCARV-120-M

Action Research and Evaluation in Education, module code: UTLG7X-30-M

Researching Professional Identities and Educational Policy, module code: UTL G85-30-M

Theoretical Perspectives on Teaching and Learning, module code: UTLG7U-30-M

Advanced Preparation for Research, module code: UTLG7Y-30-M

Philosophy of Education in Virtual Worlds, module code: UTVGSH-15-M

Research Methods in Virtual Worlds, module code: UTVGSL-15-M

Modules often taken within the Faculty of Business and Law (FBL), include:

Ways of Knowing: Research Methodologies, module code: UMPC64-30-M

Discovery: Research Methods, module code: UMPC46-30-M

Research Methods UJGUP7-15-M

Dissertation, module code: UJGT85-60-M

Modules often taken within the Faculty of Environment and Technology (FET), include:

Advanced Specialist Text Study, module code: UFMFIG-15-M

Research Writing, module code: UFCEL6-15-M

Modules often taken within the Faculty of Health and Applied Sciences (HAS), include:

Qualitative and Quantitative Methods, module code: USPJVK-15-M

Research Training & Professional Development, module code:

USSKDB-30-M

Researching beneath the surface, module code: UZSN7U-30-M

Systematic Review, module code: USPJKH-30-M.

REMEMBER: You can take modules from any Faculty and modules you take as part of training to teach can also count towards the credit requirement.

Skills Development Workshops 2018/19 -

I. DOCTORAL ESSENTIALS

COURSE TITLE AND OVERVIEW	DATES
Graduate School Welcome Event (Vitae Domain D1, B3) This popular, informal event enables recently registered postgraduate researchers to get an overview of the institutional support available throughout their research degree programmes. This is a great opportunity to meet your peer group from across the whole University. We will cover the following: Welcome and introduction to UWE from the Graduate School Director Introduction to services for researchers from UWE's Bolland Library A chance to hear from current postgraduate researchers A guide to the support available to you A social event with a buffet	Thursday 4 October 2018 11:30–16:30 Thursday 10 January 2019 11:30–16:30 Tuesday 09 April 2019 11:30–16:30
Got any questions? PGRs Surgery (Vitae Domain D1, C1, C2) Dr Helen Frisby & Brigid Hewett A friendly, informal drop-in session for all PGRs. Come AT ANY TIME during the specified hours and ask the Graduate School team any questions about your PGR degree over a cup of tea and a biscuit. You can also send in your questions in advance. Please use the online booking form notes section to write your questions or just bring them with you on the day.	Tuesday 13 November 2018 10:00 -12:00 Monday 04 March 2019 10:00 –12:00
The Progression Exam (Vitae Domain C1, C2, A1, A3) Dr Tim Moss - Director of Doctoral Research (HAS) This workshop will help you to successfully navigate Progression by explaining the regulations surrounding this important hurdle in your research degree journey, and providing hints and tips on putting together the written element and preparation for the oral examination.	Tuesday 15 January 2019 09:30–12:30 Wednesday 08 May 2019 09:30–12:30

The Final Viva Examination (Vitae Domain C1, C2, A1, A3) Dr Svetlana Cicmil – Director of Doctoral Research (FBL) Essential advice on preparing for your final viva voce examination and the post-viva process, with plenty of opportunities to ask all those questions you've been wondering about. Particularly suitable for later stages of a research degree.	Thursday 08 November 2018 9:30 - 12:30 Wednesday 06 March 2019 9:30 - 12:30
IP and Copyright-what it is & how to manage it to get the best from your research (Vitae Domain C1, C2, A1) Dr Jim Houlihan and Christopher Smith Library Services Avoiding the pitfalls, dispelling some myths and what the UWE IP policy means. This session will provide an insight into the use of IP and the opportunities available to maximise the impact of your research. All UWE doctoral researchers are required to submit a digital copy of their thesis to the institutional research repository. Many of these will include third party copyrighted material to support the research. This workshop will help researchers become familiar with using copyright material legally in their thesis, from seeking permission and attributing material to finding and using copyright free and creative commons licensed resources.	Monday 22 October 2018 10:00 -16:00

2. RESEARCH METHODS AND DATA MANAGEMENT

COURSE TITLE AND OVERVIEW	DATES
The Dark Side of Quantitative Research: Integrity and Good Practice (Vitae Domain C2, C1, A1) Dr Christopher Chambers In this workshop we will challenge the main problems we face in our quantitative research, or the so called 'seven deadly sins'. The author of the 'Seven Deadly Sins of Psychology: A Manifesto for Reforming the Culture of Scientific Practice' – Chris Chambers, will help you to tackle each of them. After this workshop you will feel equipped to resist the multiple temptations to take shortcuts in your research and publishing.	Monday 10 December 2018, 11:00–15:00 Tuesday 05 March 2019, 11:00-15:00

One Day Introduction to Qualitative Data Analysis (Vitae Domain C1, C2, A2) Dr Christina Silver & Dr Sarah Bulloch This one day course provides an overview of common approaches to analysing qualitative data (text, graphic, audio and video) and mixed methods approaches. It is intended for first year postgraduate research students. It includes information about various relevant online resources and references for further investigation.	Monday 10 October 2018 , 09:30–16:30
Qualitative Data Analysis Case Studies in NVivo (Vitae Domain C1, C2, A2) Dr Christina Silver & Dr Sarah Bulloch This one day workshop is aimed at researchers who are already NVivo users. You will explore a range of ways that this software package can help you to manage qualitative research. The expert facilitators use case studies to demonstrate the flexible and powerful features of Nvivo in different scenarios.	Friday 09 November 2018 09:30–16:30
Two Day Introduction to NVivo: Software for Qualitative Data Analysis (Vitae Domain C2, A1, A2, A3) Dr Christina Silver & Dr Sarah Bulloch This two day workshop will introduce you to the principles, functionality, and application of NVivo in the context of real research projects, illustrating how it can be used throughout the research process; from research design and literature review, through data analysis and write-up. Using a combination of demonstration, discussion, and hands-on practice you will use your own data and learn how to get the best from it. The workshop is facilitated by Dr Christina Silver or Dr Sarah Bulloch (University of Surrey and QDA Services) both experienced researchers and users of various computer-assisted qualitative data analysis software packages. For more information about NVivo see the review on the CAQDAS Networking Project (http://www.surrey.ac.uk/sociology/research/researchcentres/caqdas/support/choosing/index.htm) and visit the NVivo website (www.qsrinternational.com).	Thursday 11 October and Friday 12 October 2018, 09:30 to 16:30 Monday 11 February and Tuesday 12 February 2019, 09:30 to 16:30 Thursday 16 and Friday 17 May 2019, 09:30 to 16:30
Research Ethics and Research Data Management Best Practice (Vitae Domain C1, C2, A1, A2) Dr Alistair Clark - Director of Doctoral Research (FET) and Library Services This workshop will explain why universities have research ethics and data management processes, and how they function at UWE. You should come away feeling clear and confident about when and how to apply for UWE ethical approval for your research. Good data management is also a fundamental part of best research practice. If research data are well organised, documented, preserved and accessible, and their accuracy and validity are controlled, the result is high quality data, along with efficient and cost effective research that is ethically compliant. Added benefits include the potential to share and re-use data for future research activities. This workshop will help you to assess your own data management activities, and give some starting points for caring for your data.	Wednesday 07 November 2018, 14:00–16:30 Wednesday 08 May 2019, 14:00–16:30

Project Management for Researchers in a Complex World (Vitae Domain D2, C1, C2, A1, A2) Dr Svetlana Cicmil – Director of Doctoral Research (FBL) This workshop is designed as a hands-on exploration of effective approaches to managing the academic research work which gets defined and organised as 'project'. We will look into: drivers behind the ever increasing requirement to project-manage University's research; what might effective management of a successful research project entail in practice; strengths and limitations of popular project management methodologies, tools and techniques (e.g. project planning; project monitoring; project risk appraisal, etc.) in the academic context; complexities and challenges of project-based scholarship (postgraduate dissertation as a "project", doctoral study as a project; "teaching" as a project, etc.) and their implications for individuals and organisations (e.g. virtual teams; competition; external grants and international funding bodies; multiple agendas, interests and expectations; creativity and unpredictability vs structure and commitment; career options Drawing on the contemporary studies of projects and project management, we will use case studies, real life scenarios and stories from experienced academics to achieve the following key learning outcomes and researcher development objectives: awareness of the complex context in which academic research projects take place; understand the expectations of external funders and /or internal sponsors regarding 'project management'; ability to identify and deal with challenges to collaboration and collegiate behaviour among research project participants; amiliarity with some effective approaches, methods, and practical skills for status reporting, coordination, and monitoring of academic projects;	Wednesday 10 April 2019, 13:00-17:00
Housekeeping for Your Data (Vitae Domain D2, C1, C2, A1, A2) Library Services Based on guidance from the Digital Curation Centre (www.dcc.ac.uk), this introductory session will look at some of the practical activities that relate to data management, preservation, and potential sharing and re-use. It will give an overview of a range of issues from data management planning, describing data, and deciding what data to keep, to finding a suitable long term home for your data.	Thursday 22 November 14.00-16.00 Wednesday 15 May 2019, 14.00-16.00
Guide to Searching and Organising the Literatures (Vitae Domain C1, C2, A1, A2) Library Services Working with literatures is an integral part of research. It requires you to be organised in your strategies for seeking out the work of others but also to keep comprehensive records. This workshop will provide you with some tools and techniques to navigate this element of your projects. It will also include an introduction to Refworks—a reference management tool widely used at UWE.	Monday 5 November 2018 10:00 -12:30 Wednesday 20 March 2019 14:00-16:30

Library Services This session will give you a thorough introduction to SAGE Research Methods, a database containing thousands of resources, dedicated to research methods across a range of subject areas. The interactive session will cover content and tools you can use in order to improve your research skills and capabilities. Participants will also have time to ask questions, so that by the end of the session, everyone will be ready to start exploring the platform independently and confidently.	Tuesday 27 November 14:00-16:30
An Introduction to SPSS Dr Deidre Toher This one-day course will give a user-friendly comprehensive overview of the statistical package SPSS. The course has no pre-requisites and is open to all PhD students at UWE. The course will begin at the beginning and will include data entry, data formatting, managing computer output, data management, data processing, an introduction to syntax, and the creation of professional looking graphics. The course is instructor led, and driven by application. The course will not cover statistical inference, but at the end of this course, engaged attendees will have familiarity with the operation and functionality of SPSS. The course does not have pre-requisite.	Thursday 18 October 10:00-16:30
Quantitative Research Methods (QRM): The overview Dr Paul White "If your experiment needs a statistician, you need a better experiment" This course will give an overview of the Scientific Method in Quantitative Research covering literature, research questions, scientific questions, ethics, design, deductive logic, statistical hypotheses, data capture, exploratory data analysis concepts and errors in statistical hypothesis testing, internal, external and other forms of validity, and conclusions. We will be putting the Scientific Method into practice using the two most commonly used statistical techniques (using SPSS) with discussion and practice examples with solutions We will also have a first look and discussion of the literature, we will consider how to review a quantitative article based around pre-course reading material (e.g. a quantitative article), and will have a workshop/discussion on Questionable Research Practices and getting your quant work published. The course does not have a strong pre-requisite but it will use SPSS for part of the day, therefore it is advisable to attend 'An Introduction to SPSS' before registering for this course.	Tuesday 06 November 10:00-16:30

Statistical Reasoning: Applying and understanding commonly used statistical techniques Dr Paul White

"Talking to a statistician is like wrestling with a pig; after half an hour you realise the pig is enjoying it".

This one-day course builds on the course QRM: The Overview and is a one-day hands-on experience of putting into practice a host of the most commonly used statistical techniques (chi-square, nonparametric and parametric t-tests and correlations, before proceeding to regression and missing data analysis). Have a good night's sleep before attending.

The course will make extensive use of the materials covered in 'Quantitative Research Methods (QRM): The overview' and 'An Introduction to SPSS'. It is advisable to attend both prior to signing up for this workshop.

Tuesday 20 November

10:00-16:30

3. COMMUNICATION AND IMPACT

COURSE TITLE AND OVERVIEW Preparing to Teach (Vitae Domain D1, D3, B3) Monday 24 September 2018 Dr Yvonne Finn 9.30-16.30 This compulsory session for those PGRs who intend to teach at UWE will explore the principles of teaching and Wednesday 21 November learning, focus on the needs of those who are new to teaching. It will allow you to discuss how adults learn, how 2018, 9:30-16:30 you can use your research experience in the classroom, learn how to manage a group of learners and how to Monday 18 March 2019 conduct an assessment of student work. 9:30-16:30 This is now the minimum requirement for those who want to teach in any format (e.g. demonstrating, assisting Wednesday 01 May 2019 on field trips, lecturing, marking etc.) and the Human Resources department will be required to check that this 9.30-16.30 training has been completed when issuing contracts for work of this type.

Collaborating and Connecting (Vitae Domain D1, D3, B1) Professor Richard McClatchey Essential attributes of an active researcher include the ability to develop networks of contacts, to establish and maintain collaborations with other researchers whether academic, industry or community-based and the ability to communicate effectively in collaborative research projects. Aspects of building networks and working with other researchers are investigated in this workshop and it will also touch on public engagement, dissemination and outreach from collaborative research. As communication is at the heart of collaboration the workshop will look at how we describe our research e.g. in an elevator pitch and via abstracts and how we can build teams and manage collaboration effectively over time. Case studies will be presented through short chalk & talk sessions and group exercises will provide the opportunity of learning together.	Tuesday 29 January 2019 10:00–15:30
So what is your social enterprise going to be? (Vitae Domain D3, A3, B3) Lauren Davies & other facilitators What does it mean to be 'enterprising' or 'entrepreneurial'? Does it mean you have to act like a candidate on The Apprentice? Fortunately, the answer is no! Social entrepreneurs around the world are proving that you can combine enterprising skills with a passion to change the world for the better and improve people's lives. Social enterprises are profit-making entities that reinvest their profits into their core social purpose. In this session we will be exploring the skills and mind-set needed to be a social entrepreneur and you'll have the opportunity to develop your own idea for a social enterprise, drawing on your own research and areas of expertise.	Monday 25th March 10:00-16:00
Who is interested in my project? Creative dissemination of research (Vitae Domain D1, D2, D3, B1, B2, B3) Dr Emma Weitkamp In this workshop, we'll explore the different stakeholders and publics that might be interested in your PhD research. Using creativity techniques, we'll think about ways to reach those groups that go beyond standard written forms. At the end of the session you will have developed tools and techniques specifically designed to enable you to reach new audiences with your research	Wednesday 12 December 2018 10:00 –12:30

Public Speaking with Humour and Panache (Vitae Domain D1, D2, D3, B1, B2, B3) Dr Hannah Little	Wednesday 12 December 2018
The session will help give you the confidence you need to speak up, the skills you need to be heard, and the tools	13:30–16:00
to keep your speech structured, convincing and concise. This includes the practical things you need to consider	
when speaking in public, how to deal with issues of confidence in speaking and asking questions, and how to keep	
your speech structured and concise. You will learn how to structure a speech or question to give it impact and	
learn techniques from rhetoric, public speaking and even stand-up comedy to make a lasting impression.	
Making an impact with open access (Vitae Domain D1, D2, D3, B1, B2, B3) Library Services	Wednesday 16 January 2019
Get an experienced view of how to achieve research with impact whilst also learning the basics of open access.	10:00-12:00
Discover how to use the two together to create your own impact.	

4. WRITING AND PUBLISHING

COURSE TITLE AND OVERVIEW	
Insider's Guide to Academic Writing (Vitae Domain D3, D2, A3, A2, A1) Professor John Albarran What's the secret to academic writing? Why do some scholars seem to be really productive and how can you be a better writer. These are the questions that this topic attempts to answer by sharing some hints and tips about the writing process from established and well published academics, experienced journal editors and REF Panel members.	Wednesday 05 December 2018 09:30–16:30 Tuesday 02 April 2019 09:30–16:30
Three Minute Thesis (Vitae Domain D2, A3, D3) Dr Helen Frisby Possibly the ultimate communication challenge! This annual competition requires entrants to present a compelling spoken presentation on their doctoral research topic and its significance, in just three minutes. The winner will represent UWE in the national semi-final—and maybe even beyond! Aimed at PGRs at all stages of their research.	Wednesday 13 February 2019 13:00-14:30

This workshop is delivered by an expert, Dr Sally Dowling who has recently published a paper with Dr John Albarran on what a 'perfect poster' actually means in 2017 and what is the future for posters in academia. This workshop will explore how to effectively communicate your research in the form of a poster. We will be looking at visual communication and why presenting a poster is different to writing a research paper or giving an oral presentation. You will have the chance to discuss hints and tips for designing posters with maximum impact. To read more:

Thursday 15 November 2018

10:00-12:30

Wednesday 13 March 2019 13:00-16:30

Dowling, S. and Albarran, J. (2017) Developing and producing a focused conference poster. British Journal of Cardiac Nursing, 12 (8). pp. 371-374. ISSN 2052-2207 Available from: http://eprints.uwe.ac.uk/32712

Maintaining Momentum and Writing Your Thesis (Vitae Domain D2, C2, B2, A3) Professor Richard McClatchey

During the latter stages of a PhD students often find it difficult to get started in writing for their thesis and in ensuring they maintain the drive and motivation for successful thesis submission. This workshop looks at the causes of loss of momentum in thesis writing, how we might remedy that and how to improve our writing skills. It looks at organisation for writing, some aspects of time management, finding the space and time to write whilst maintain a good work-life balance. An experienced researcher will lead the workshop through short talks and interactive discussion together with hands-on exercises. The workshop will also provide hints and tips about timely thesis completion and will investigate what an External Examiner looks for in a thesis and, as a consequence, how a thesis might be structured, presented and defended in a thesis viva.

Tuesday 11 December 2018

10:00-15:30

Academic Publishing Minefield Disarmed: Confidence Booster to Managing Copyright (Vitae Domain D2, C2, B3, A3, A2) Library Services

Want to know more about what you are signing over when accepting publisher agreements? Confused about which licence to select? Come along to this interactive session which aims to help you navigate your way through the publishing minefield. With information on the use of creative commons licences, open access and journal publishing options, this workshop will provide you with the tools to understand your publishing options.

Wednesday 30 January 2019

14:00 -16:00

Thursday 30 May 2019 10:00 -12:00

Your strategies to Getting Published (Vitae Domain D2, C2, B3, A3, A2) Professor John Albarran This workshop explores how to go about getting your research published: who you should be writing for, which journals to target and understanding the importance of complying with author guidelines and publication ethics. We will also look at the impact of open access publishing on how research is carried out and published.	Thursday 13 December 2018 09:30 –12:30
An introduction to grant writing and getting funding (Vitae Domain D2, C2, B3, A3, A2) Dr Thom Oliver This session will help participants explore their options for finding and securing funding, from small, seed and travel grants to larger scale fellowships and standard grants. The session will introduce the various resources available to find finding, explore the internal and external processes for submitting bids, and offer some insights about how to go write a successful bid	Tuesday 23 October 2018 13:00-16:30
Evaluating, assessing, and improving unsuccessful bid writing attempts (Vitae Domain D2, C2, B3, A3, A2) Dr Thom Oliver In order to understand why bids fail to get funded, this session will interrogate a series of successful and unsuccessful bids across different funders in order to gain insights around writing to funder requirements, situating your bid in the wider context and making the bid stand out ahead of others.	Monday 21 January 2019 10:00 – 16:30
How to get your BIG IDEAS funded? (Vitae Domain D2, C2, B3, A3, A2) Professor Darren Reynolds A short and focused workshop in getting funding by a highly skilled academic. This workshop is practical and with tips on how to influence people and keep on going if you did not get the funding, as well as where to search for funding within various disciplines.	Tuesday 20 November 2018 10:00 – 12:30

Thesis Boot Camp (Vitae Domain C2, B3, B2, B1, A3, A2, A1)	Friday to Sunday, 24 - 26
Dr Helen Frisby	May 2019 (Second May
Thesis Boot Camp (TBC) is an internationally successful intensive writing programme for late-stage doctoral	Bank Holiday)
students and other postgraduate researchers.	
TBC helps doctoral students to:	
Achieve significant progress on their thesis draft	
• Finish their PhD faster and with less stress	
Master strategies for effective writing that will benefit their future career	
TBC takes place across three days, with pre-event preparation and post-event recommendations. Participation at	
all 3 days is mandatory.	
It supports participants towards completion by providing them with the tools, time, space, motivation, and	
confidence to make serious progress on their thesis draft, and maintain momentum post-event. The programme	
design ensures participants acknowledge and address the practical, intellectual, social and emotional issues that	
impact on the final stages of their doctoral journey.	

5. CAREERS, EMPLOYABILITY & PERSONAL EFFECTIVENESS

COURSE TITLE AND OVERVIEW	
Applying for jobs in academia - 2 hours practical session (Vitae Domain B3, B2, B1) Dr Tilly Line This session will outline different academic career pathways—the skill-sets required, promotional routes, and opportunities & challenges. We'll then work through a series of activities to explore your professional interests, assess your current academic professional profile and create a SMART personal career plan.	Monday 29 October 2018 10:00-12:00 Monday 04 March 2019 14:00 -16:00

Applying for jobs outside academia-2 hours practical session (Vitae Domain B3, B2, B1) Dr Tilly Line

PhD graduates are hugely employable outside of academia, but don't always recognise this or know how to translate their expertise to different types of employer. This session will guide attendees through a simple but effective framework for:

- Exploring professional values and interests
- Understanding the options open to you
- Self- auditing skills, strengths and knowledge
- Making a SMART personal career plan

Wednesday 31 October 2018

14:00 -16:00

Thursday 07 March 2019

14:00-16:00

Half day Presentation Skills (Vitae Domain D3, D2, B3, B1) Piero Vitelli

Potential Energy (Presenting)

If you type "Presentation Skills" into a search engine, you will find links to something in the region of 80 million pages. Begin to explore these pages, and you will discover a wealth of extremely good advice on the topics that can help make presentations better. These will probably include areas such as appropriate pace of speech, good eye contact, effective gestures and open body language. Undoubtedly this is all good advice, but most websites (and many workshops) are very good at telling you what to do but not how to actually do it. This is where Potential Energy is different: By exploring and exposing what we do intellectually, emotionally and physically when we communicate effectively in more familiar and less threatening situations, the course brings to life five fundamental principles of live communication. It illustrates in a practical way how we naturally and consistently fulfil them, suggests methods of transferring them and leaves attendees with four memorable and tangible concepts with which to approach presentations in the future; be it in the next day, month or year. An interactive seminar, it requires whole group participation and although no preparation is required, attendees should be prepared to speak to colleagues about their work for no longer than a minute as part of an exercise.

Thursday 24 January 2019

09.00 to 12.00

Half day Voice & Vocal Skills (Vitae Domain D3, D2, B3, B1) Piero Vitelli

Specific Heat Capacity (Voice & Vocal Skills)

Specific Heat Capacity is a three-hour voice workshop based on theatrical as well as practical experience, and aimed towards anyone wishing to develop their vocal ability. Divided into three equal parts, the workshop first explores and examines the voice itself from intention to comprehension, and gives participants the chance to form an objective opinion about their voice; something we all too frequently shy away from. The second part is a purely practical vocal warm up drawn from many years of theatrical practise. Participants should be under no illusion that this course, if it is to be useful, cannot remain purely theoretical. It includes elements like physical relaxation, breathing, a detailed exploration of the simple hum, the identification of body parts responsible for vocal projection and a celebration of what voices can do. All of these are undertaken in a whole group setting with no one being required to work individually. The final section aims to equip participants with a tool with which they can develop vocal control and tonal nuance.

Based on the work of the late Yat Malmgren, Movement Psychology for Voice is a toolbox for performers that harnesses the connection between an inner sensation and an outer manifestation, and can be used by anyone prepared to really roll their sleeves up and get stuck in. Of all the body's tools for expression, the voice is the one that works perfectly at birth and slowly becomes hampered by habits, toxins and often our own thoughts. Specific Heat Capacity aims to equip participants with a framework and methodology that helps them set out on a journey back towards the time when their voice worked tirelessly, effortless and freely.

Thursday 24 January 2019

13.00 to 16.00

Half day Professional Relationships and Conflict Management (Vitae Domain D3, D2, B3, B2, B1) Piero Vitelli Mappa Mundi (Professional Relationships & Conflict) Each of us has total control over our intentions, but sometimes overlook the fact that others are the judge of our impact. This course offers a framework that allows us to explore the motivations that underpin both of these, leaving us more effective both on good days and in times of conflict.	Thursday 28 February 2019 13:00 to 16:00
This course takes its name from the Medieval European maps that were purely schematic and only ever meant to illustrate broad differences. In much the same way, Dr Elias Porter's Relationship Awareness Theory is an attempt to articulate how motivations drive the intentions that result in our behaviours. His theory was developed into a similar schematic which offers a glimpse into a world where it might be possible to understand ourselves and our colleagues with a keener insight. In a world where 7.6 billion people demand to be considered unique whilst simultaneously seeming to define anyone who does not share their view as 'odd', this course aims to provide a lens through which to search for common ground and the vocabulary to articulate where it might be.	
Building your profile as an Early Career Researcher (Vitae Domain D3, D2, B3, B2) Dr Thom Oliver	Tuesday 05 February 2019
The early career space is both congested and contested. This session will explore options to define and assert	13:00-16:30
your academic footprint and make your mark. The session will cover writing a good academic profile, where to put yourself online, and how you can use different media and outputs to extend the reach of your research.	

6. RESILIENCE & WELLBEING

COURSE TITLE AND OVERVIEW	
Looking After Yourself During a Doctorate (Vitae Domain D1, B3, B2, B1)	Thursday 01 November 2018
Studying for a doctorate is a hugely rewarding experience due to the intellectual journey that you embark upon. This same journey is often an emotional one with many ups and downs. Therefore it is important to look after your health, both physically and mentally, during your doctorate. This session will equip you with some useful techniques such as mindfulness, resilience, and relaxation to help you cope with any difficulties that arise. It is a confidential space where you have an opportunity share all your ups and downs with facilitators and receive support from both tutors and other PGRs who join the sessions.	10:00-12:00 Thursday 11 April 2019 10:00-12:00
Bouncing Back from Setbacks and Adversity (Vitae Domain B3, B2, B1) Jacqui Reich Personal resilience is the capacity to maintain wellbeing and performance at work under pressure, including the ability to bounce back from setbacks and adversity.	Thursday 27th November 2018 10:00 - 16:30
This practical and interactive course will be delivered by Jacqui Reich who is a Personal Development Trainer at UWE with a wealth of career coaching in academia and industry with an international outlook, in Australia and the UK. In this workshop you will explore and develop key concepts, interventions and actions which will assist	

Half day Confidence for PGRs (Vitae Domain D3, D2, B3, B2, B1)

Piero Vitelli

The Big Conversation (Confidence)

Standing between us and a sense of greater confidence are any number of hurdles to face and overcome, only two of which this course has time to consider; what it might be, and one way in which the world around us can sometimes appear to keep it at bay. The etymology of the word 'Confidence' is Con Fidere, which is Latin for With Faith. In seemingly direct contrast, the Con Artist (or Confidence Trickster) relies on the good faith of their victim to perpetrate a fraud. These two facts are the inspiration behind the approach taken by The Big Con, a short voyage of discovery with some surprising views.

Dr Elias Porter was an American psychologist, part of whose research explored the connections between our values, motivations and behaviour. Central to his Relationship Awareness Theory was what happens when people experience a sense of conflict through the world seeming to work against them in some way, and this work forms the basis for approximately half of the workshop. Participants will first explore the landscape of Porter's theory, testing to see if it might give them an objective lens through which to view and understand their behaviours. Then, through disclosure and group discussion, the workshop creates a series of snapshots that cast light on the frustration that can often present itself when individuals work in a group setting. By identifying personal strengths and group needs, participants can gain an insight into how their habits shape the world they see and others perceptions of them. On the assumption that this is accepted, they can then construct the framework that allows them to move towards a greater understanding of how better to collude, rather than collide, with confidence. The final part of the workshop explores the mystery of Confidence itself.

Thursday 28 February 2019

09:00 to 12:00

Your research and your mind-set (B3, B2, B1)

Dr Paul Redford

To successfully complete a doctorate it is easy to focus on key practical processes such as developing an idea, working through research methods, collecting and analysing data, writing up and presenting your thesis. These are no doubt important, but potentially equally important are the personal resources that we each have to help us deal with challenging situations, setbacks, lack of motivation and conflicts that arise on the journey.

In order to be successful PGR it is important to have a good idea, good supervision team and a supportive environment but it is also important that you have the psychological resources to support you. These include your confidence in your abilities to succeed (which impact on your levels of effort); your level of optimism regarding how you interpret your successes and failure; your ability to remain resilient when faced with adversity which impacts on your ability to bounce back; and your perseverance towards goals and redirecting paths when facing barriers. The good news is that these characteristics are developable. This workshop covers the psychological evidence regarding the importance of these characteristics as well as some strategies that could be used to develop your mind-set.

Wednesday 6 February 2019

9:30-12:30

Recordings Available Online (via Blackboard)

To access the recordings online:

Please visit Blackboard by logging in to MyUWE and click on the link to Blackboard. There you will find a link to the Researcher skills development programme.

Remote Access to Real-Time Workshops

Some of our workshops can be streamed in real-time on demand (depending on the type of workshop and facilitator permission). Please enquire about specific events and we will take all measures to ensure your needs are met. Perfect Posters

The Digital Researcher

How to Win Three Minute Thesis

Writing Your Thesis

The Final Viva 2017

The Progression Exam

Introduction to Qualitative Data Analysis

Insider's Guide to Academic Writing

The Beginners' Guide to the Research Degree

Project Management in a Nutshel

Data Management Best Practice

Copyright and Your Thesis

The Road to Open Access Series:

It's real and it's happening now (Part 1)

It's legal, and it's good to be involved! (Part 2)

The Path to Data Sharing: How open can I go? (Part 3)

How to Win Funds and Influence People

Searching and Organising Literature

Critical Success Factors for an Academic Career December

You already are an Innovative and Enterprising Researcher!

Getting Published: Strategies for Successful Researchers

How to Book & Other Frequently Asked Questions

1. How much does it cost to attend?

All of the workshops that we offer on the skills development programme are free of charge* to all UWE postgraduate researchers and research staff.

*Please refer to the cancellation process and late cancellation charges

2. Am I eligible to attend?

All UWE postgraduate researchers (MPhil/PhD/DPhil/professional doctorate) and research staff are eligible to attend the workshops. Postgraduate taught and undergraduate students will not normally be eligible to attend.

3. How do I book onto a workshop?

Please visit the research category of the events listings www.uwe.ac.uk/ researchevents for a full list of workshops on offer. For each event there is a link to register online, it is simple and quick to complete. We do ask that, before you book on a workshop, you ensure that you are available to attend. Please see FAQ number 7 for information on how to cancel a booking.

You will receive an email reminder before the event and for workshops that have a waiting list we will ask you to confirm your attendance by replying to the email.

4. What if I cannot attend in person?

Some of our workshops are recorded and you can access these via Blackboard. There is also an option to access live streaming of the workshops subject to prior arrangement (please add a note when you register to request live streaming).

5. What happens if a workshop is fully booked?

Should a workshop become fully booked, we will operate a waiting list and inform you promptly if space becomes available. Should there be sufficient demand, a repeat workshop may be commissioned.

6. Are refreshments provided?

Refreshments (tea, coffee and water) will be provided as standard on our half-day workshops.

7. Where are the workshops held?

Workshops are held at the UWE Frenchay Campus and the event listing for each workshop will confirm the building and room number. Please refer to the maps in this brochure for further details. The IT training videos are available at Lynda.com and provided through UWE Library website free of charge to PGRs. Please follow: www1.uwe.ac.uk/library/searchforthingsa-z/trainingvideoslyndacom.aspx

8. How do I cancel a booking?

Should you become aware that you are unable to attend a booked workshop, please cancel your place as soon as you are reasonably able to do so, we can then notify the facilitator and, where a waiting list is in operation, offer your place to someone else.

Please either e-mail skillsdevelopment@ uwe.ac.uk or telephone +44 (0)117 32 81072

The Graduate School incurs significant costs associated with running workshops. Some of the workshops have limited places available and waiting lists, non-attendance without sufficient notice may deprive others of the opportunity to attend.

The Graduate School will charge a £100 cancellation fee* for late cancellation (less than 5 working days) or non-attendance at a workshop where spaces are limited and we are operating a waiting list.

*Please refer to the cancellation process and late cancellation charges

9. Are the skills development workshops compulsory?

No, the skills development programme is offered as a broad platform of events with the recognition that researchers may decide what is appropriate to meet their individual training needs.

10. Do the workshops offered count toward the research degree credit requirement?

The workshops offered are not credit bearing but you will use some of them to gain credit if you take the RCC module. Some Faculties have structures that can account for attendance for the purposes of accounting for the research degree credit requirement.

11. Who designs and delivers the workshops?

The driving force behind the compilation and design of workshops and events is the Researcher Development Manager.

12. Blackboard's Researcher Skills Development Programme: your virtual learning environment

The Graduate School have created a
Blackboard site for the skills development
activities to which all registered
postgraduate research students will have
access. The Researcher Skills Development

Programme on Blackboard is a KEY platform for anything and everything professional and personal development workshops related that UWE Grad School has on offer. Some workshops will be available online only and you will be able to access them at your own pace. All materials from previous workshops and those offered in 2018/19 academic year are made available here.

You can also access video recordings of workshops directly on Panopto, which you can find in a Panopto folder titled:
Researcher skills development programme.

13. How/where can I find out more? The Graduate School

We offer support to UWE postgraduate researchers and their supervisors. More information can be found at: www.uwe.ac.uk/graduateschool

Vitae-researcher development organisation

Vitae is a national organisation

championing the personal, professional and career development of doctoral researchers and research staff in higher education institutions and research institutes. UWE is a member of Vitae enabling postgraduate researchers and staff to access the array of resources, advice, and information.

https://www.vitae.ac.uk/

UK Research and Innovation

UK Research and Innovation brings together the seven UK Research Councils in order to enable the Councils to work together more effectively to enhance the overall impact and effectiveness of their research, training, and innovation activities, contributing to the delivery of the Government's objectives for science and innovation.

www.ukri.org



Graduate School Residential Course at Buckland Hall Coming soon in 2020! Look out for updates.

BUILDING YOUR CONFIDENCE AS A RESEARCHER

This theme of the residential course underpins all activities and discussions at the event.

This training is of most benefit to postgraduate researchers in their second or third years of study.

Further details about the course for summer 2020 will be circulated later in the year 2019

PGRs who attended 2017 and 2018 Residential training at Buckland Hall say:

"Increased my confidence—thank you!

Outstanding course that in a short time developed me as a researcher more than I could imagine! People are amazing—both tutors and students offering support, advice, collegiality, collaboration and teamwork!"

"I am so glad I came here, it was a great experience, amazing! Great people, great activities, great location! I can come back to my PhD with more confidence, ideas, creativity and friends! Thank you so much!!!"

"Such a positive experience that exceeded my expectations. Really great to meet so many amazing, inspiring people and to know we're all in the same boat. Thanks everyone involved!"

"An amazing experience. I'd definitely recommend this to my friends who haven't participated this year. I loved everything and benefited a lot. I also met amazing people".

"SW Grad School is a once in a life time experience with great impact for the future".

"Thanks ever so much for conducting such nice team work. All of my fears and worries to face the audience and engaging in group work got minimised which is amazing and I'm very pleased for that achievement".

"Great opportunity to network with others and to think about our research in a different way! Excellent! Thank you".

"My life will never be the same, nothing will ever be able to close my mind again!".

"Most exciting moment of my research

How about... ...well, so what?! ...Why? The mind and physical space ...taking a few days in the ...because designed into this course will Brecon Beacons, under one there may be more leaves enable you to: of the many resilient trees on each branch of your personal sheltering you from and professional tree than you Assess your skills may have noticed... Redraft vour career story or an abundance of Welsh Reflect on your doctoral journey "glaw" (translate: rain) Branch out personally and and let vourself professionally in surprising reflect, reflect, reflect... directions ap into numerous opportunities "I feel energised and empowered to collaborate across disciplines "I've met some great people and found "A week of intense thinking, entrenched new ways forward to do something collaboration, highly stretching, really excitina" incredibly rewarding, deliciously spoiled and "I've learnt so much about myself, absolutely fun and energising" my research and research generally"

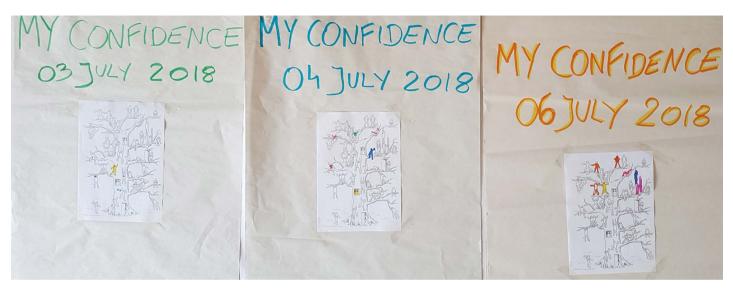
training. An excellent educative programme".

"I will never forget this memory. It changes my life for the better! Thank you all so much".

"It's a great experience for my early career and researcher development".

"I feel really energised and empowered; I've met some great people and found new ways forward to do something really exciting."

"Many thanks to everyone involved in this Grad School. It was one of the best experiences in the UK (during my PhD)".



The effects of the residential course on one of the group's confidence growth during Residential Course in 2018. Photo by Dr Aga Szewczyk

Through activity, reflection and discussion, the residential course aims to provide an environment in which a diversity of doctoral candidates can work together.

This intensive four day event affords you the opportunity to take time out from

your research to reflect on your skills development, consider next steps and to get to know fellow postgraduate researcher.



Our outcomes 2017-18

490 PGRs ATTENDED FACE
TO FACE WORKSHOPS
90% LEARNING
OBJECTIVES COMPLETELY
& MOSTLY MET
70% WORKSHOPS
VERY USEFUL
97% ADMINISTRATION
OF THE WORKSHOP VERY

GOOD & GOOD

What other PGRs say about our workshops

The Final Viva

Very insightful, reassuring and encouraging while still highlighting some potentially difficult realities.

I found the trainer to be extremely knowledgeable, warm and perfect for delivering of this topic. Viva seems a little less daunting! 3rd year PGR

The Dark Side of Research

Very good at highlighting the problems in research and showing specific solutions.

2nd year PGR

Insider's Guide to Academic Writing

The session was very timely for me in the writing up stage. Informative teaching style, trainer clearly well experienced, knowledgeable in the subject, gave examples based on our fields. Really excellent!

2nd year PGR

Perfect Posters

Great training, very comprehensive with good overview of different poster options 1st year PGR

Copyright and Your Thesis

Very clear, knowledgeable & approachable tutor. Answered a lot of very specific questions! 2nd year PGR

Quantitative Research Methods (QRM)

This course has been great in waking up criticism for quantitative research published. I now have more questions and that is great!

2nd year PGR

Collaborating and Connecting

A very practical session, getting learners to do more collaborating with each other to come up with some of the ideas!

1st year PGR

Other support and opportunities at UWE

Careers Advice and Support

UWE Careers offers a range of services to postgraduate researchers including:

- Information about job and career options
- Individual advice and guidance.
- Help with planning and managing your career
- Help with job applications—drawing up your CV/application form, preparing for interviews
- Workshop sessions by arrangement on various aspects of career planning and applications

UWE Careers offers short appointments, which are bookable on the day, and longer appointments by arrangement. These 30-minute appointments can provide help with: more complex career issues, career choice, exploring options, in-depth and specialist application form/CV help and preparation for interviews, mock interviews, life-course change-exploring potential impact on future career plans.

UWE Careers will respond promptly to telephone and email enquiries, and also offer support to students and graduates for up to three years after leaving the University. For full details of their services at Frenchay and other campuses see www.uwe.ac.uk/careers

Library

UWE Libraries offer support for researchers at each stage of their research and throughout their research careers. As well as a library on each campus, with the main library at Frenchay open 24/7 throughout the year, the University has access to a huge range of books and journals online.

We also offer:

- Librarians with knowledge and expertise in your subject area plus support from the Research and Knowledge Exchange Librarians
- Anywhere, anytime access to databases for your subject and for research methodologies

- Support in accessing those hard to find references
- UWE's Research Repository and information about open access publishing
- Help with organising your references and creating bibliographies
- Web-based guidance relating to journal impact factors and getting published
- Guidance on accessing and using other libraries
- Guidance on data management

More information is on the UWE Library webpages at: http://www1.uwe.ac.uk/library/usingthelibrary/researchers.aspx or email the Research and Knowledge Exchange Librarians: lib.rke@uwe.ac.uk

Connecting to Alumni Network

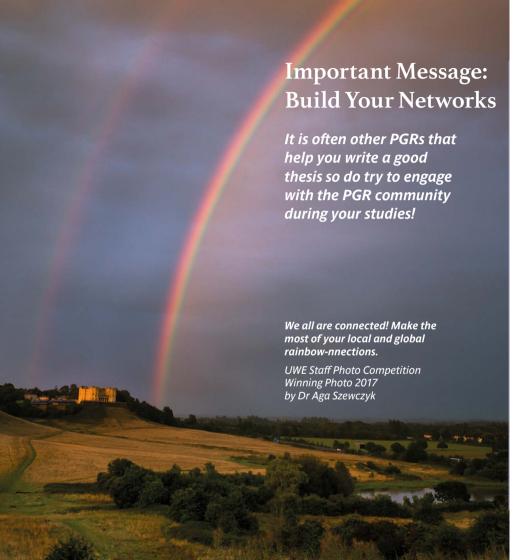
When you finish your research at UWE Bristol, it doesn't have to be the end of the relationship. You are now a member of the UWE alumni network and we will keep you up to date with the latest news, discounts for courses and services, and what other alumni are doing now via our e-newsletter. You can also find us on Facebook and LinkedIn by searching for UWE Alumni.

UWE Alumni Video Series

UWE Graduate School has also started UWE Alumni Video Series, available on UWE GradSchool YouTube channel:

www.youtube.com playlist?list=PLHK3DcyYpVY Zivft6Sx5HTRgE5Y1Tt369

The videos are about UWE PGRs transitions from doctoral degrees into their current careers (academia and beyond).



PGRs are located in departments and research centres/groups which have a variety of research-based activities including seminars, meetings and so on. You will, therefore, be able to interact with other researchers in your discipline. In addition, attending the skills development workshops will enable you to get to know PGRs from across all disciplines - this is often a really good way to understand more about research and what it takes to do it.

The DocSoc at UWE is a SU society that many of you might find to be a good way of meeting other PGRs and taking advantage of the activities they offer.

DocSoc- UWE PGR Society:

www.facebook.com/groups/DocSocPGR

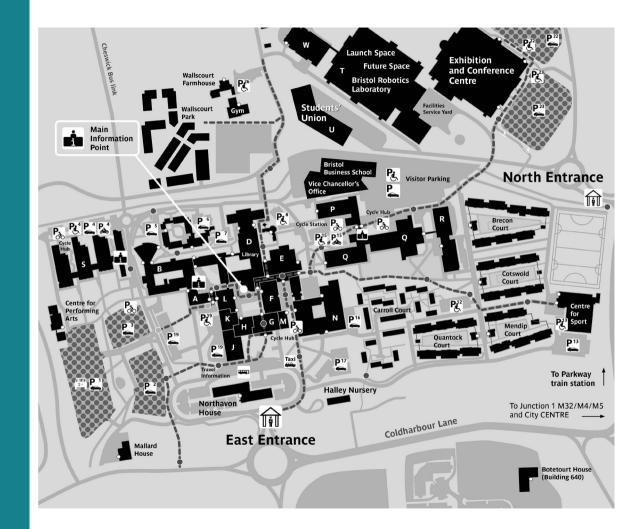
The Graduate School also has a Twitter account, a Facebook Page and a blog plus other activities for PGRs.

UWE Gradschool Facebook Page:

www.facebook.com/uwe.gradschool.bristol

UWE Gradschool Twitter:

www.twitter.com/UWEGradSchool



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