

Academic Quality and Enhancement Committee

Purpose

The Academic Quality and Enhancement Committee (AQEC) is responsible to the Academic Board for the enhancement of the University's approach to learning, teaching and assessment, and the maintenance of UWE's academic standards.

Composition

Deputy Vice-Chancellor (Academic) (Executive Chair)
Pro Vice-Chancellor (Learning teaching and Student Experience) – Chair
Associate Deans (Learning teaching and Student Experience)
Faculty Representative as nominated by the Executive Dean (4)
Chair of the Collaborative Provision Committee (1)
Director of Corporate and Academic Services (1) (or nominee)
Leader of Academic Development Programme (1)
Director of Facilities (or nominee) (1)

Director of Library Services (or nominee) (1) Director of the Education Innovation Centre (1) Director of the Graduate School (1)
Director of IT (or nominee) (1) Director of Student Services (1)
Director of Widening Participation and Schools and Colleges Partnerships (1)
Learning for All Hub Leader (1)
Student Representatives (Undergraduate x 2, Postgraduate Taught x1)
Vice President (Education) UWE Students' Union (1)
Vice Principal Associate Faculty (1)

In attendance

Any member of staff may attend AQEC and, at the invite of the Chair, may contribute to the discussions.

Terms of Reference

1. To exercise, on behalf of Academic Board, responsibility for the development and oversight of the implementation of the University's academic 2020 Strategy for all taught provision;
2. To develop and monitor policies for the enhancement of pedagogy and the delivery of learning and teaching. This will include the identification and promotion of good practice across the institution and championing innovation in learning and teaching;
3. To develop and monitor the implementation of the University's strategy for widening participation, the Higher Education Funding Council for England strategic assessment, and the University's access agreement;
4. To develop and monitor policies for the enhancement of quality and standards in learning and teaching;
5. To develop and monitor policy in relation to appropriate external agencies, including consideration of reports from the Quality Assurance Agency, OFSTED, the Higher Education Authority and other Professional and Statutory Bodies;
6. To consider annual key performance indicators (eg National Student Survey, performance analysis, complaints and appeals);
7. To consider areas of concern/good practice arising from the quality and standards procedures (eg external examiners' reports, periodic reviews) or issues raised through student engagement mechanisms, Academic Standards and Quality Committees, the UWE Federation, or the Collaborative Provision Committee;
8. To recommend to Academic Board, the terms of reference, and priorities for groups created to support activity within the Committee's terms of reference, and to monitor their effectiveness;
9. To advise Academic Board on the matters or priority areas referred to it by the Vice-Chancellor;
10. To report annually to Academic Board on how it has fulfilled its obligations set out above.

Minimum number of members that must be present to constitute a valid meeting (Quorum):

One-third of the members eligible to attend

Frequency of meetings:

Five per year

For more information please contact:

academicgovernance@uwe.ac.uk