

### Postgraduate Student Surveys Privacy Notice

#### Introduction

This Privacy Notice informs you about how the University uses personal data that you submit in response to our postgraduate student experience surveys: the Postgraduate Taught Experience Survey (PTES) and Postgraduate Research Experience Survey (PRES).

UWE, Bristol (the data controller) takes responsibility for the lawful, fair and transparent use of the data you submit in accordance with the General Data Protection Regulation (GDPR), the Data Protection Act, 2018 and our <u>Data Protection Policy</u>.

#### Who is your data shared with?

All responses collected through our student experience surveys are stored by <u>Jisc</u> (a data processor), on behalf of UWE, Bristol. Jisc will share the survey responses with Advance HE. Your responses will be held securely by Jisc, UWE, Bristol, and Advance HE.

All participating institutions have agreed not to identify any individuals when reporting their results both internally and externally, and to use their best efforts to ensure that no individuals can be identified by implication. The full dataset will be available to Advance HE in order to conduct national level research and analysis.

# Who can see your information within the University?

Access to the raw data is restricted to the Planning & Business Intelligence team for analysis purposes. After that all staff within the institution have access to anonymised results.

### How long is your data kept for?

Personal data will be kept securely by UWE, Bristol for up to three years.

## Why do we collect your data?

UWE, Bristol will use your data to make year on year comparisons and to help improve the student experience.

Advance HE will use the data collected from the survey to support your institution and produce national reports, and will securely store the survey data for as long as it is retained on behalf of your institution. You will not be identified in any report produced by Advance HE.

#### Legal basis

Your participation in this questionnaire is voluntary under the legal bases of consent and performance of a public task. You can withdraw your consent prior to the closing date of the survey without your responses being included in the dataset. You can withdraw your consent by contacting studentpartnership@uwe.ac.uk.

Your information will not be used for automated decision making or profiling and will not be transferred to another country which is either outside the European Economic Area or not deemed as providing adequate data protection by the European Commission.

## Your rights and choices

In regards to your personal data held by UWE, Bristol you have the right to:

access it



- receive it in a structured machine readable format (data portability)
- rectify it if it is not accurate or complete
- erase it
- restrict its processing
- withdraw any consent provided or otherwise object to its processing
- complain to the <u>Information Commissioner's Office</u> (ICO)

To find out more or to exercise any of these rights please contact the <u>Data Protection Office</u>. You should also read UWE, Bristol's <u>Student Data Privacy Notice</u>.