University of the West of England
BRISTOL

Partnership Board Terms of Reference and Membership

Partnership Boards are intended to provide a regular forum for both parties within the partnership to meet and discuss matters concerning the operation of the relationship.

They may be operational or strategic in nature and their purpose will be informed by the issues pertinent to the partnership at the time of operation.

Above all, Partnership Boards provide an opportunity for an open and constructive discussion and an exchange of ideas between both partners in the spirit of professional partnership.

It is anticipated that full Partnership Boards involving both partners will normally meet at least twice a year. Additional internal UWE meetings may take place in addition to this, if required.

Terms of Reference

- To advise and recommend any action to Collaborative Provision Committee on any academic matters of note or issues that merit the University's consideration;

- To advise and recommend any action to Global Development Group on any strategic, legal or financial matters of note or issues that merit the University's consideration;

- To receive and consider the Partnership Lead's report for partnerships;

- To receive and consider UWE programme reports for partnerships;

- To receive and consider risk register(s) for partnerships;

- To receive and consider matters related to Agreement Reviews;

- To discuss and consider other matters raised by either partner that are relevant to the partnership.

Membership

Membership will normally be (but is not restricted to) the following:

UWE:

- Partnership Lead and/or appropriate Associate Dean (Chair);

- All Link Tutors;

- Officer from Academic Partnership Development Team, Academic Services;

- One of the Partnership Operation Managers, Academic Services;

- Quality Account Manager, Academic Services;

- Representatives from SAT teams, Academic Services.

Partner:

- A member of the Partner's senior executive;

- Programme Manager for all programmes;

- Key administrative staff involved in the partnership.