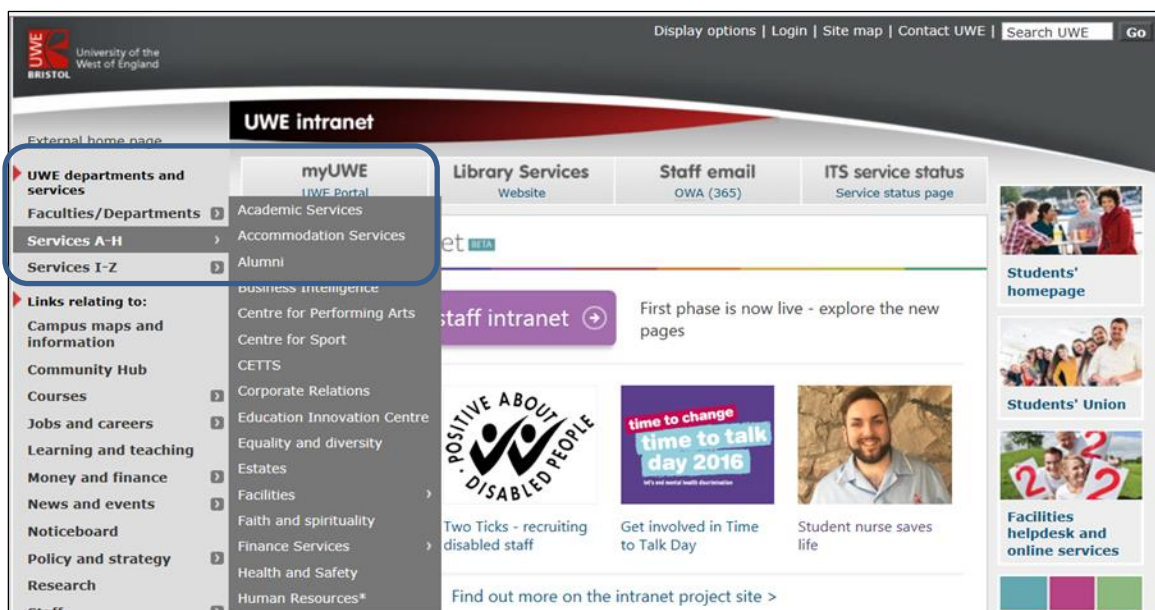


ACADEMIC SERVICES

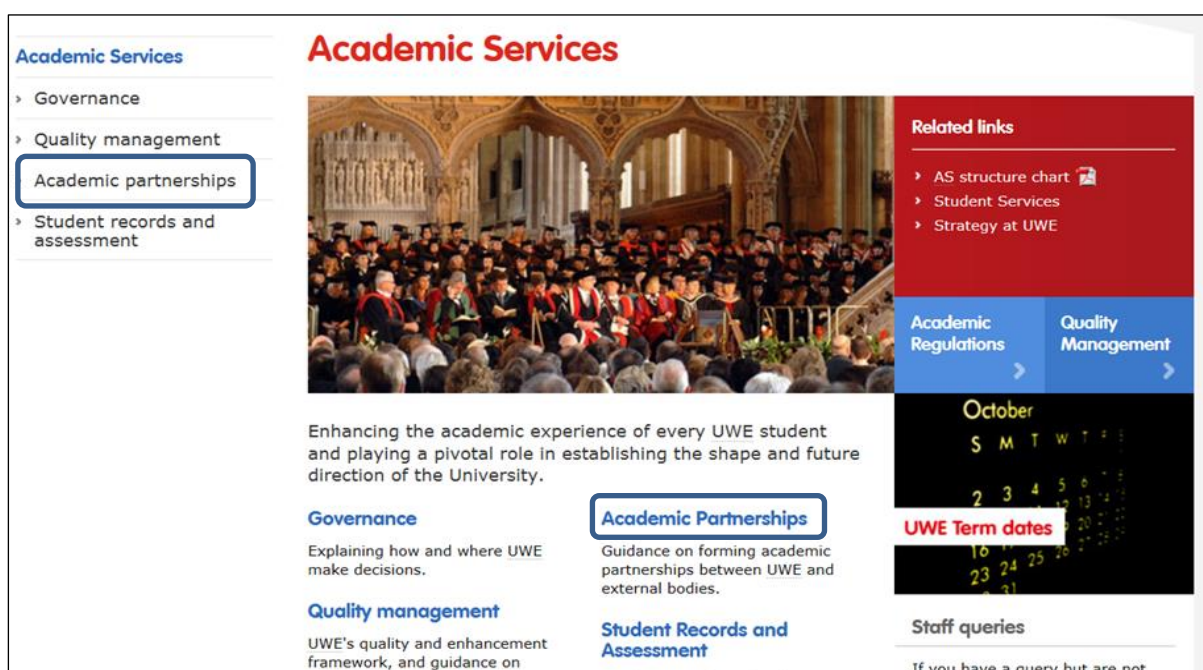
Uploading a Programme Report to a Partnership Site

Once the Partner has completed the Annual Programme Report (AME2B Template) and the Link Tutor has added their comments, the report must be uploaded to the relevant Partnership Site. Please follow the instructions below:

1. From the UWE Home Page, select Services A-H from the left hand side and then select Academic Services.



2. This will take you to the screen below. Click on Academic Partnerships.



- Click on Academic Partnerships Portal under Related Documents.

Academic Services

- Governance
- Quality management
- Academic partnerships**
- Student records and assessment

Academic Partnerships

Introduction to Academic Partnerships

The term **academic partnership** encompasses activities such as collaborative provision, credit recognition, student exchange and any other teaching and learning activities conducted in collaboration with external institutions and organisations.

UWE has established a number of academic partnerships both in the UK and overseas. Building on its successful experience to date, UWE continues to develop its collaborative provision in line with the University's strategic priorities. Dedicated policies and supporting mechanisms have been put in place to facilitate the development and maintenance of partnerships and to ensure that the quality of student experience and the standards of UWE awards are maintained across all academic partnerships:

UWE Bristol Strategy 2020

[UWE Bristol Strategy 2020](#) sets out an overarching strategic approach to partnerships.

UWE Academic Regulations

[UWE Academic Regulations](#) describe governance arrangements and procedures for safeguarding academic standards and the quality of learning opportunities provided in collaboration with other organisations.

Related links

- Global partnerships
- Quality Management and Enhancement Framework
- QAA Quality Code - Chapter B10: Management of collaborative arrangements

UWE Academic Regulations

UWE 2020 Strategy


Related documents

- Academic Partnerships Portal** (access dependent on permissions)
- Academic Partnership Internal SharePoint Site (access dependent on permissions)

- Click on Partnership Sites from the left hand side.

Academic Partnership Portal

- Processes and Guidance
- Partnership sites**
- Search Results
- APT Form



Academic Partnerships are everybody's business

Welcome to the Academic Partnerships Portal where you can find information on current partnerships and partnerships in development.

Internal Links

- Academic Partnership Internal SharePoint site
- Academic Partnerships Curriculum Approval and Review (CAR)
- Quality Management and Enhancement Framework (QMEF)
- Staff Administration Manual (SAM)

External Links

- Scroll down to find the Partner and then click on Approval Site.

Academic Partnership Portal

- Processes and Guidance
- Partnership sites**
- Search Results
- APT Form

Partnership sites

Welcome to the partnership page. Here you will be able to see a list of partnership sites, for our current partners or partnerships that we are developing.

A partner site is created once a partnership has been approved by Global Exec. Each site is made up of two sub-sites:

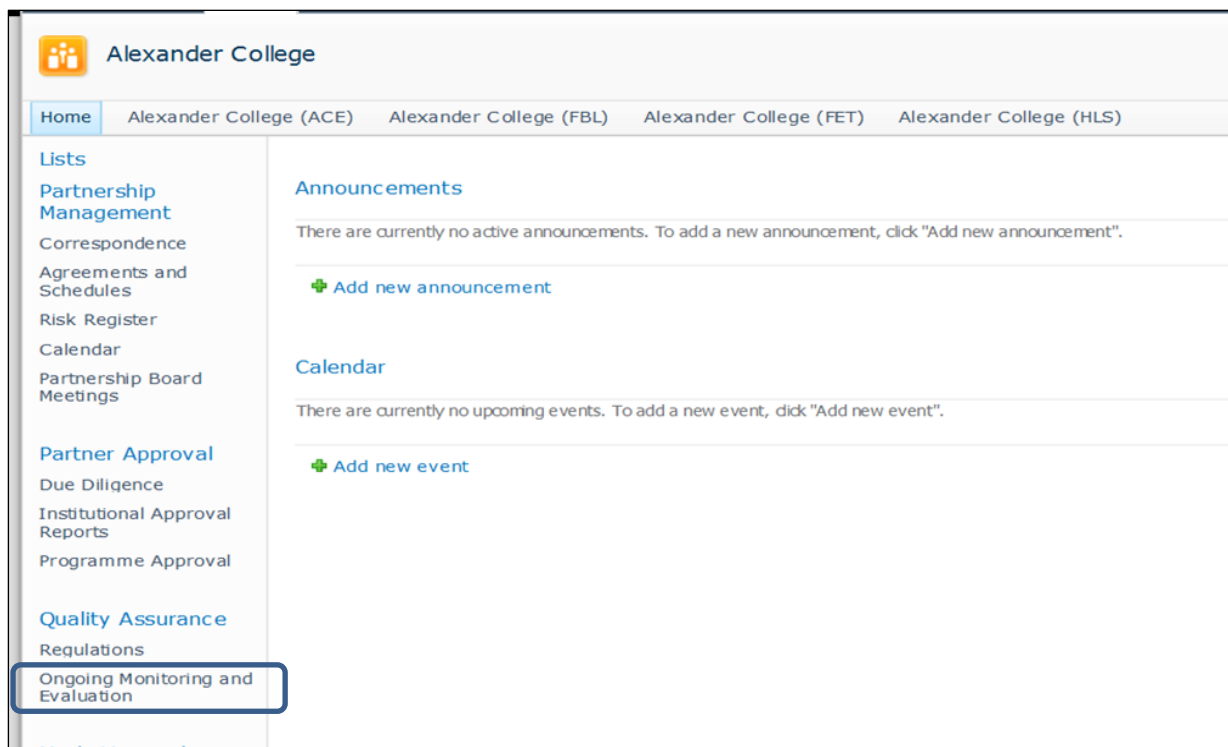
- Approvals and quality assurance sub-site - used to support and enhance communication between the partner and UWE; evidence plans and share drafts; to enable information to be shared between the partner and UWE.
- Operations sub-site - used to support the day-to-day running of the partnership. Sometimes you will find more than one operations site for a partnership.

Sites

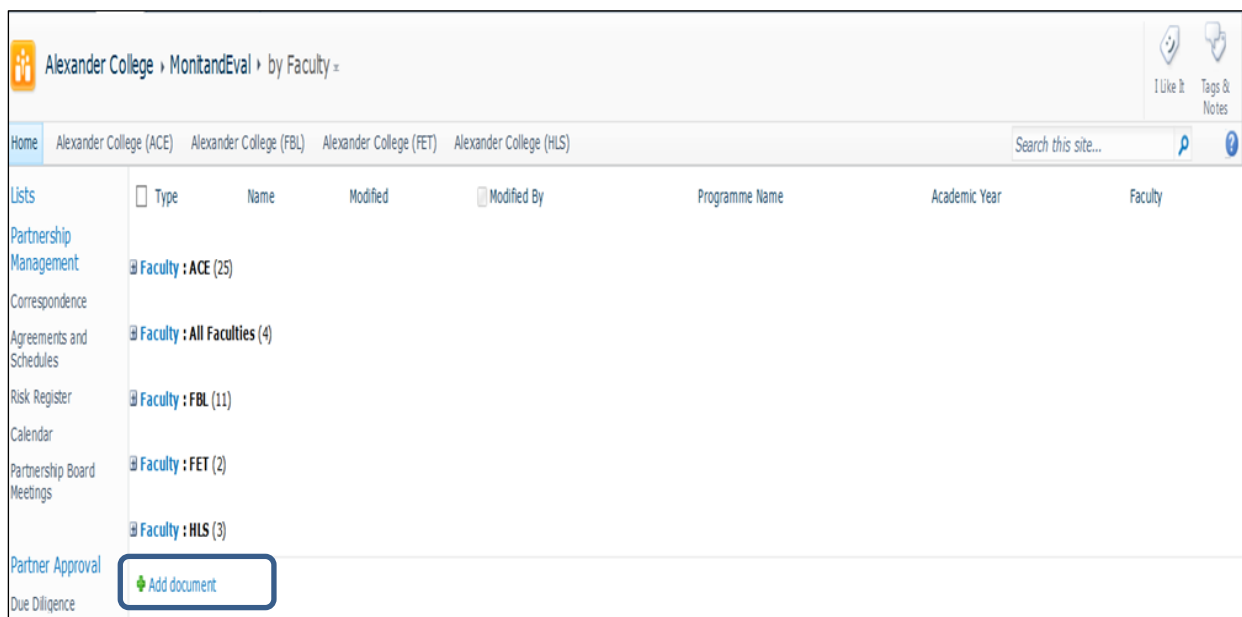
Access to the below sites is restricted and can be requested by clicking on the links.

Partner Institution	Link to Approval Site	Link to Operational site
Alexander College, Cyprus	Approval site	Arts, Creative Industries & Education Faculty of Business & Law Faculty of Environment & Technology

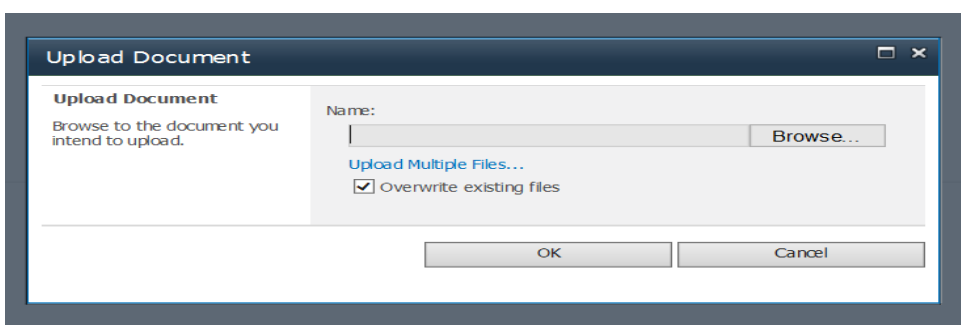
6. Click on Ongoing Monitoring and Evaluation on the left hand side.



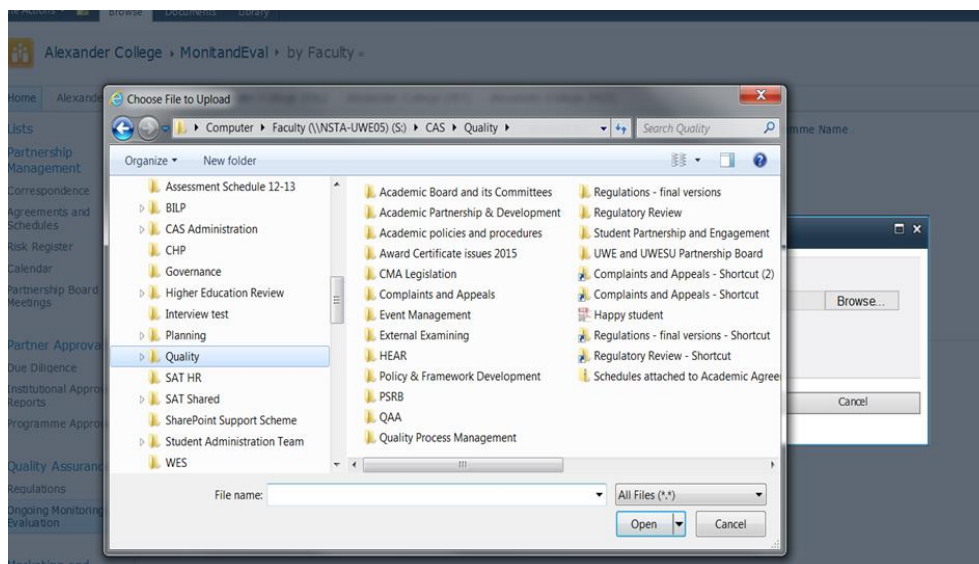
7. Click on Add Document and you will be given an upload box.



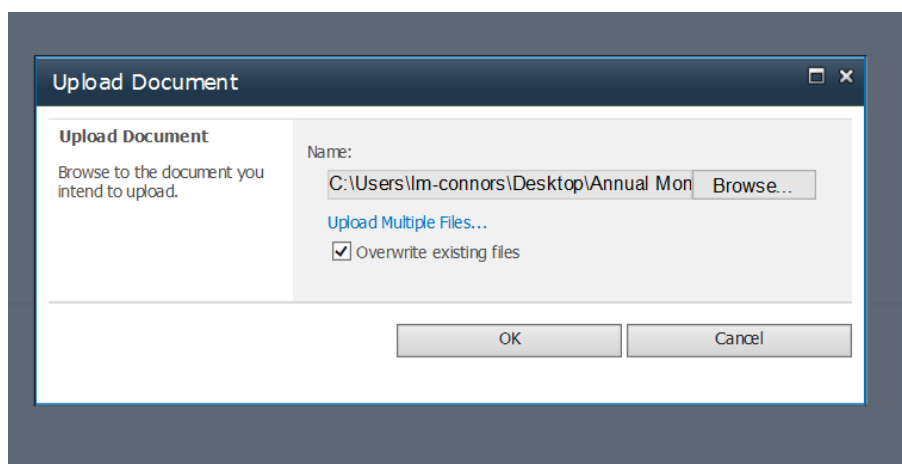
8. Click on Browse and navigate to where the document is saved.



9. Double click on the document to upload it.



10. Click OK.



11. Complete the required fields and click Save.

