



Heading Higher Passport Plus

Tutor Information Pack

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HHP Plus scheme

We want students from all walks of life to study at UWE Bristol. So we created Heading Higher Passport Plus (HHP Plus) to remove any barriers for those who might not normally consider university. This may be due to a disability, financial difficulties or health reasons. Or it could simply be a lack of confidence that they can succeed in higher education (HE).

Inspiring and supporting learners

All learners who meet our eligibility criteria and register through an approved HHP Plus partner can:


- Access exclusive UWE Bristol networks and events so they can learn more about studying here.
- Earn an additional 12 UCAS points against a UWE Bristol honours degree, or 6 UCAS points for a foundation degree or foundation year.
- Build their confidence and understanding of HE, so they can develop a strong personal statement when applying to study here.

Working with schools and colleges

Through delivering the scheme with approved HHP Plus partners, we help schools and colleges to:

- Inspire and improve progression for students from widening participation backgrounds.
- Improve progression in learning and destinations for Level 3 students.
- Enhance the student experience through exclusive university outreach events.

NB: HHP Plus applicants are not guaranteed an offer at UWE Bristol. Minimum entry requirements and selection procedures still apply.

A photograph of a young woman with dark hair tied in a bun, wearing a colorful patterned vest over an orange shirt. She is sitting at a desk in a modern, grey-walled study area, writing in a notebook with a red pen. A quote is overlaid on the right side of the image.

"Higher Education seemed a lot less daunting than I thought it would be so the HHP Plus scheme has been very advantageous to me."

Second year Law student at
UWE Bristol

Who is eligible?

HHP Plus is designed for learners studying A Levels, BTEC Diplomas and other Level 3 qualifications. Perhaps they have considered and rejected university without gathering the right information to make the decision. Or maybe they think it is beyond their reach.

In order to be eligible for the scheme, learners must also:

1. Have the potential to succeed at degree level.
2. Attend an approved HHP Plus partner school or college.
3. Meet one or more of the following criteria:
 - Live in an area with low progression to higher education, or in a Low Participation Neighbourhood (LPN1).
 - Are in the care of a local authority, or are a care leaver.
 - Identify themselves as disabled*. This includes long-term health conditions or learning support needs such as dyslexia.
 - Have refugee status.
 - Identify themselves as belonging to a Black or Minority Ethnic (BME) group. This includes all categories except 'White British'.
 - Be the first in the family to attend university (ie parents have not completed a degree in the UK or overseas).
 - Need to study locally for an identified health, social or cultural reason.
 - Family household income is less than £25,000 per year.

* As defined in the Disabled Student Allowance guidance

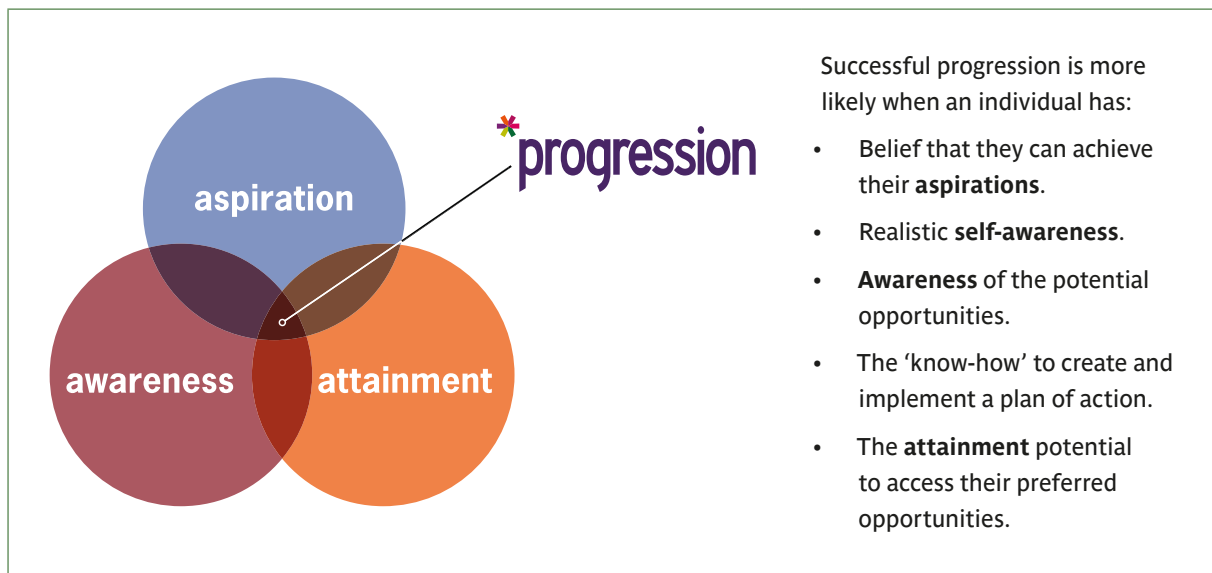
"The whole HHP Plus package made transition from school to college to university easy."

First year media student at
UWE Bristol



HHP Plus methodology

The HHP Plus Framework is based on a model known as the Progression Matrix ^[1]



As a result, the HHP Plus Framework encourages students to:

- Have experiences.
- Reflect on those experiences.
- Use this feedback to make decisions about their next steps.

To help engage and inspire learners,
we refer to these steps in the scheme as:

- Aspiration – Believe
- Awareness – Discover
- Attainment – Succeed

1 Progression Trust (2010) - www.theprogressiontrust.org

Programme structure

HHP Plus is designed to complement post-16 enrichment programmes and information, advice and guidance provided by schools or colleges. Learners can independently plan and organise their own HHP Plus activities; however, they will need to be registered and report to an approved partner.

After a self-assessment, learners complete seven activities - three mandatory and four optional. They reflect on these throughout the scheme in a learning log.

Self-assessment

All learners diagnose their requirements with a self-assessment. They can then identify activities and experiences that best meet their needs.

Mandatory activities

There are three mandatory activities, which are based on three themes – believe, discover and succeed.

- Believe - learners visit an HE institution and talk to a current student.
- Discover – learners reflect on their experiences in a learning log throughout the scheme.
- Succeed – learners complete two university study skill challenges. For example, attending sessions on effective note taking, presenting with impact or working in a group.

Optional activities

Learners also choose four optional activities, which will equip them with the skills and knowledge needed to go into HE.

These cover topics including:

- HE subjects
- Student life
- HE finance
- Independent living skills
- Work experience
- Scholarships
- Summer schools
- Graduate jobs

More ideas for activities are provided in the back of this toolkit.

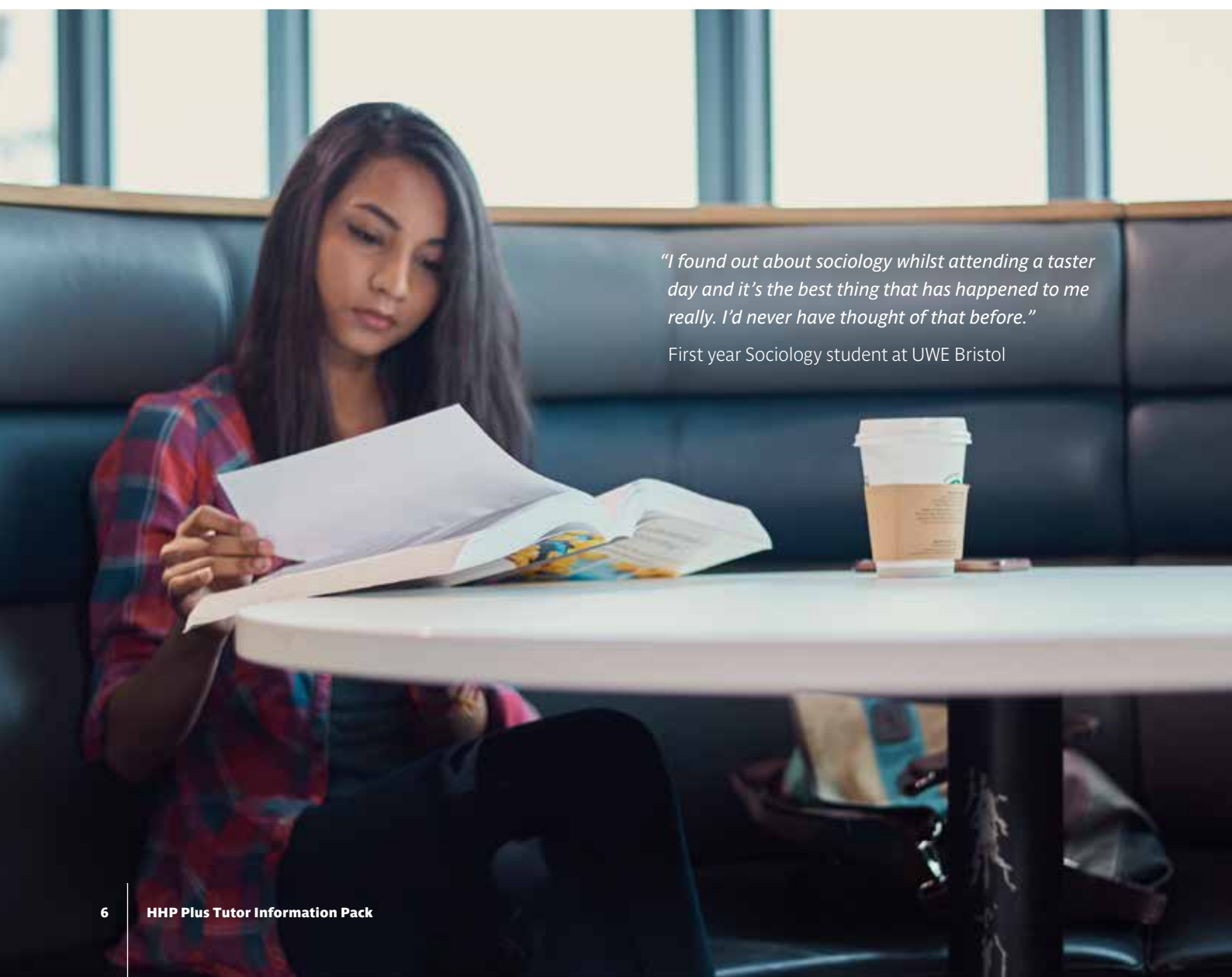
Outreach support

UWE Bristol delivers a wide range of outreach activities for partner schools and colleges. This helps learners to find out more and develop the skills to succeed at university.

These activities include:

- Student Ambassador talks
- Subject area talks
- Interactive workshops
- Taster days

Schools and colleges can find out more and request UWE Bristol outreach activities online.



"I found out about sociology whilst attending a taster day and it's the best thing that has happened to me really. I'd never have thought of that before."

First year Sociology student at UWE Bristol

Becoming an approved partner

Gaining HHP Plus partner status is straightforward. You just need to provide evidence that your students are supported into HE from Level 3 study.

This requires that students have access to:

- A programme of personal development / enrichment learning.
- Individual or group advice and guidance.
- Support from informed, up-to-date staff.

You can find out more about the key information and evidence required on page 8.

To apply please email recruitment.outreach@uwe.ac.uk.

Once we have received your submission, our assessors will independently review it and, in most cases, confirm partner status. They may contact you for further information if necessary.



Becoming an approved partner: key information and evidence

Evidence of	Why we ask for this	Guidance on the scope and scale of evidence
Your post-16 student enrichment / personal development programme. How you will support learners to complete the three mandatory and range of optional activities you provide.	To be reassured that all learners can access a planned teacher-led programme of personal development, which enables successful progression to HE.	Evidence in electronic format is preferred. This might be a programme of study or scheme of work. Highlight the parts of your programme that meet the mandatory and optional activities of HHP Plus. You may already have evidence collated for a recent Ofsted inspection.
How you identify eligible learners.	Early identification can support a more pro-active approach. Interventions that are both timely and personalised to student needs can lead to more successful progression.	This evidence may include the proportion of individuals within each HHP Plus widening participation criteria as a percentage of the whole cohort.
The individual support you offer learners to access and benefit from HHP Plus activities.	To be re-assured that learners from groups under-represented in HE have access to appropriate one to one support if they want it. E.g. advice and guidance, student support, mentoring, coaching.	General examples of the type and frequency of support is all we require. You may also wish to include information on how you spend your Pupil Premium.
Regular and relevant CPD provided to key staff involved in supporting individuals with the potential to progress to HE.	To be reassured that key personnel involved in managing progression activity are up to date and knowledgeable with access to relevant CPD to support them in their role.	This can be demonstrated by a list or calendar of attendance at appropriate CPD activity within the previous 12 months e.g. any 'in-house', HELOA, UCAS, UWE Bristol or other HEI delivered training, or personal research etc.

How might HHP Plus work in practice?

Ed lives with his parents in Bristol. His dad owns a shop and mum helps with the accounts. Neither has gone to university, so Ed is concerned about whether he will fit in – socially and academically.

Ed's dad is worried about the cost of sending his son to university. His mum has a long-term illness and needs her son to help around the house.

Ed discusses these concerns with his tutor and they highlight activities, which will help him explore them. So as well as completing the mandatory activities, he chooses optional activities that will help him fill these information gaps.

For example, the HE funding presentation will help him find out what his financial situation is. And the social activity outside of college gives him an idea of what his peer group might be like.

Through addressing these areas and reflecting on them in his logbook, Ed is able to make an informed decision about whether to go to university.

	Mandatory activity	Optional activity(s)
Believe	Visit a HE institution and talk to a current student	Take part in a social activity outside of college
Discover	Reflection to develop self-awareness	Research degree subject(s) Attend HE funding presentation
Succeed	HE study skills	Subject taster session at UWE Bristol



HHP Plus member responsibilities

Roles and responsibilities for HHP Plus scheme members.

Colleges / Sixth Forms	Post 16 students	UWE Bristol
<ul style="list-style-type: none">• Provide a planned programme of activity to support progression to HE.• Support Widening Participation learners to access HHP Plus activities.• Confirm HHP Plus eligibility criteria are met.• Register HHP Plus applicants at the latest by the January UCAS deadline.	<ul style="list-style-type: none">• Attend a HHP Plus approved school or college.• Personalise their HHP Plus activity experiences based on their needs/priorities.• Engage with different activities.• Provide evidence of what they have learned from doing HHP Plus activities/experiences.• Use this evidence to help them write their UCAS application.	<ul style="list-style-type: none">• Administer the HHP Plus registration process.• Guarantee that eligible students, who are registered by the published deadline, receive UWE Bristol application benefits.• HHP Plus applicants who are made an offer of a place earn UCAS Tariff points to use toward meeting their offer.• Provide outreach experiences for colleges and schools.• Provide HHP Plus resources; presentations, Learner Guide and Workbooks etc.



Recommended activities

Here are some suggestions for mandatory and optional activities. We have also provided examples of activities that support the program's three themes: believe, discover and succeed.

UWE Bristol has a calendar of outreach events, all of which are relevant to HHP Plus modules. HHP Plus approved partners have priority access to all of these outreach activities.

Mandatory activities	Optional activities
<ul style="list-style-type: none"> • Visit an Open Day. • Invite ex-students back to college/school to talk about their experiences of university. • Take your learners to a university-based event. • Book a UWE Bristol Student Life Talk or Networking session. • Access UWE Bristol Library Study Skills Resources pages. • Attend HE/Careers Fair at college/Sixth Form. 	<ul style="list-style-type: none"> • HE subject taster session at a university, college, or school. • Attend a subject presentation by a university academic or Student Ambassador. • Complete an enterprise activity. • Research a subject area or HE course. • Research universities and other HE providers. • Research progression options using different sources; people; hard copy; online. • Attend a subject talk at a university. • Visit a UCAS Exhibition. • Attend an HE Evening with parents or carers. • Travel independently to an Open Day. • Visit a HE/Careers Fair. • Research HE Funding: what is available, how and when to apply. • Research the type and cost of accommodation in the learner's preferred town or city. • Attend a 'Student Life' session. • Take part in a new social, cultural or active leisure experience. • Develop a budget for living independently. • Cook five healthy meals for less than £10. • Research part-time work opportunities at their preferred universities. • Gain work experience related to HE subject interest. • Shadow a graduate employee. • Investigate a profession or industry that has graduate entry.

Believe	Discover	Succeed
<ul style="list-style-type: none"> • Summer School Challenge. • Undertake part-time or voluntary work. • Take part in a social activity you have never done before. • Visit an Open Day independently. • Take part in an enterprise activity. • 'Sell' yourself in your UCAS application. 	<ul style="list-style-type: none"> • Investigate a profession or industry. • Research progression routes; work shadow a graduate employee. • Research choosing a university. • Research subjects or courses. • Find out about student finance. • Find out what graduates do. 	<ul style="list-style-type: none"> • Take part in a subject 'masterclass'. • Applicant Day. • Subject taster session. • Research additional study skills support available at HE.

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Recruitment and Outreach**

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