FORM 2
Equality Impact Assessment

1. Name of the policy or practice (**see** page14)

IT Services : DPA Student Monitoring

2. What is the aim, objective or purpose of the policy / practice? (See page 14)

To notify staff and students why we maintain and may need to review transaction logs, i.e. a record of transactions undertaken using UWE's IT systems.

3. Who is responsible for developing the policy ? (See pages 14-15)

UWE IT Staff.

4. Who is responsible for implementing the policy? (See page 15)

IT Services.

5. Who is affected by the policy? (See page 15)

All staff and students.

6. Does this policy relate to any other policies? (See page 15)

Acceptable use policy for Staff and Student.
Dignity at Work Policy.
Web Accessibility Policy.
UWE IT Security Policy.

7. Is there any information/evidence to suggest that the following equality groups have different needs, experiences, issues and priorities in relation to the intended outcomes of this policy? Include findings from consultations carried out. (See pages 15-16)

	Yes Please comment	No	Not known
Women, men, transgendered people		X	
Black and minority ethnic groups		X	
Disabled people		X	
Younger or older people		X	
People of different faiths and beliefs		X	
Lesbian, gay and bisexual people		X	

8. Is the policy designed to promote equality for particular groups or good relations between groups? If so, which? (See page 16)

No.

9. Is there any evidence or information to suggest a potentially adverse impact on the following equality groups as a result of this policy? (See pages 16-17)

	Yes Please comment	No	Not known
Women, men, transgendered people		X	
Black and minority ethnic groups		X	
Disabled people		X	
Younger or older people		X	
People of different faiths and beliefs		X	
Lesbian, gay, bisexual people		X	

10. What additional information do you need? How will you get it? (See page17)

Information	Method for collecting information
None.	

11. Are there any other departments/units/organisations that might want to join you in commissioning new research? (See page 1)

No.

12. Immediate amendment or revision of policy

a) **Is there an opportunity to take steps to prevent discrimination, address different needs or promote equality of opportunity more effectively by immediately altering the policy/practice, or by working with others? If yes, please comment and complete action plan.** (see page 18)

No.

13. Consultation
a) Do you need to carry out a formal/informal consultation internally or externally at this stage? (See pages 18-19)

Give details
No.

b) Are there other departments/units/organisations that might want to join you in commissioning new consultation?

Give details
None.

14. Please outline how you will revise the policy (if necessary) in the light of the consultation. If no change is to take place please give reasons. (See page 20)

Not required.

15. How will you monitor the policy to ensure that it delivers the required outcomes on equality and diversity? (See pages 20-21)

Not required.

16. Please indicate when you think this policy/practice should be reviewed next:
(See pages 20-21)

December 2009

Equality Impact assessment completed by:

Name	Lee Norris
Post title	Senior Project Manager
Faculty / service	IT Services
Date	02/12/08

Confirmed by:

Name	Steve Grive
Post title	Director of IT Services
Faculty / service	IT Services
Date	02/12/08

Please return this form to the Equality and Diversity Manager.

ACTION PLAN – Name of Policy …………………………… Service/Faculty…………………………

Issues	Actions required	Responsible Person	Resources required	Target date	Success Indicators	What progress has been made?
Information/data required						
Consultation						
Monitoring and review arrangements						
Publication						
Other actions						

Please return form to the Equality and Diversity Manager