



uwe students' union

making a difference to students' lives

PERSON SPECIFICATION		
UWE SPORTS AMBASSADOR		DATE PREPARED: MARCH 2014
REQUIREMENT	ESSENTIAL	DESIRABLE
EXPERIENCE	<ul style="list-style-type: none"> ▪ Liaising/networking with a diverse range of people. 	<ul style="list-style-type: none"> ▪ Initiating, organising and promoting student sport. ▪ Experience in organising events. ▪ Planning, promoting and coordinating sports events and activities. ▪ Previous experience/involvement in UWESU Sport or UWE Sport Volunteer roles.
SKILLS & KNOWLEDGE	<ul style="list-style-type: none"> ▪ Knowledge or desire to learn about sport(s) & specifically the barriers to and strategies for increasing participation. ▪ Fully proficient in the use of Microsoft Office. ▪ Excellent verbal and written communication skills. ▪ Excellent organisational skills. ▪ Excellent time management skills. ▪ Strong understanding of social media. ▪ Coaching qualifications of the desire to obtain them. 	<ul style="list-style-type: none"> ▪ Understanding of the current issues in higher education. ▪ Report Writing ▪ Good presentation skills. ▪ Coaching qualifications of the desire to obtain them.
PERSONAL ATTRIBUTES	<ul style="list-style-type: none"> ▪ Approachable and personable ▪ Ability to present a professional and positive image of UWESU & UWE. ▪ Team player. ▪ Ability to use own initiative, consulting relevant parties as and when required. ▪ Ability to work with a wide range of people from different backgrounds. ▪ Strong ability to multitask. ▪ Ability to prioritise, problem solve, manage a heavy workload and take an adaptable flexible approach. ▪ Understanding and commitment to equal opportunities. ▪ Adaptive to change. ▪ Sense of humour. ▪ Ability to work productively unsupervised. 	