

# UWE Bristol Hotshots Holiday Camps



## Terms and Conditions

### General

1. Children will be supervised at all times by the group leader/co-ordinator.
2. Users of the centre are responsible for their own safety. Users should contact a member of staff for any assistance if required (during the holiday camps children will be supervised at all times).
3. On arrival at the Centre for Sport please report to reception and register your child in the viewing gallery on each visit.
4. Any inappropriate or disruptive behaviour will not be tolerated. In the event of such behaviour participants will be withdrawn from the activity and parent/guardian will be contacted.
5. Food and drink is to be consumed in the designated areas.
6. Appropriate footwear must be worn at all times, i.e. trainers preferably with non-marking soles.
7. Suitable clothing must be worn by participants, i.e. tracksuit, shorts and t-shirt.
8. Participants will be asked to change if they have inappropriate (e.g. muddy/dirty) clothing or footwear which could cause harm or risk to themselves or others.
9. Children are required to have a change of clothes as they may get wet during outdoor activities.
10. Trainers may get scuffed on the climbing wall.
11. The Centre for Sport reserves the right to refuse admission for anyone outside of the specified age group (children must be age 8 years old at the beginning of the camp, and not more than 13 years old at the end).
12. The Centre for Sport reserves the right to amend or introduce any rules to ensure safe and efficient operation of the facility.
13. Valuables such as mobile phones and games consoles should not be brought on site. The Centre for Sport will not be held responsible for any personal property.
14. A free children's t-shirt will be given if you book more than two weeks in advance of the camp. Please ensure you tick which t-shirt size is required for your child on the application form.

### Booking, payments, alterations and cancellation

1. To secure your child's place full payment or childcare voucher payment must accompany the application form.
2. On receipt of payment you will be sent an e-mail to confirm your booking request.
3. The Centre for Sport confirms full acceptance of the terms and conditions on the receipt of the application form and payment.
4. If you wish to change dates, 24 hours' notice is required before the original date booked to transfer the payment.
5. If you wish to cancel your booking, you are required to give seven days' notice before the date booked to gain a full refund.
6. With less than seven days' notice payments are non-refundable except for unforeseen circumstances at the discretion of the manager.

7. There will be no refund if your child cannot attend camp due to sickness as costs are incorporated into staffing.

#### **Medical conditions and medication**

1. You must inform us and give full details of any medical conditions or special requirements that your child may have; this information will be kept confidential.
2. Our staff cannot administer medication to your child.
3. If your child requires medication on a day they are at Hotshots you must complete a medical administration form at the start of the day to confirm that they can self-administer. These are available from the leader.

#### **Photography**

1. Photographs may be taken by UWE Bristol staff of the children participating in the activities. These may be used for advertising their achievements and/or future marketing of the programme. Please ensure you complete the relevant consent section on the application form.
2. If parents/guardians wish to take photographs you are required to sign a form at reception and wear the badge provided. Contact us for further clarification.