

# Job description

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<b>Post Title:</b>	Assistant Hockey Coach
<b>Grade:</b>	£17-20hr
<b>Faculty/Service:</b>	Tuesday 18:00-20:00 (Ladies) or Tuesday 20:00-22:00 (Mens)
<b>Accountable to:</b>	Centre for Sport
<b>Accountable for:</b>	Head Hockey Coach and Competition Pathway Manager
<b>Post No:</b>	Students
	<b>AHC-09-2018</b>

## Job purpose

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To assist the Head Hockey Coach in delivering training sessions in line with the aims and objectives of the UWE Hockey Club and University

## Duties and responsibilities

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1. To provide structured planning and make use of the pitch time available
2. To design and deliver progressional training sessions in relation to the ability of the players
3. To demonstrate an appropriate level of technical and tactical knowledge through the breakdown, analysis and improvement of skills and plays.
4. To communicate effectively with and motivate players and volunteers
5. To develop individuals and teams working with the Head Hockey Coach and the UWE Hockey Club
6. To give players feedback and guidance on improvements
7. To attend workshops and meetings supporting the Hockey programme and coaching framework
8. To report monthly to the Head Hockey Coach on targets, aims and objectives agreed
9. To use appropriate equipment and adapt if necessary
10. To contribute to the development of University Hockey using specialist knowledge at relevant events such as Freshers Fair, Trails, Welcome Events etc.
11. To understand the content, intent and relevant application of UWE Bristol's Safeguarding Children and Vulnerable Adults Policy & Procedures, Equity and other relevant policies/procedures
12. To comply with the University's equal opportunities policy, and use this role to promote equal opportunity wherever possible.
13. To be responsible for your own health and safety and that of the students
14. Any other reasonable duties that fall within the scope of the post, as allocated by the Head Hockey Coach and Competition Pathway Manager, following consultation with the post holder.

## Person specification

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### Qualifications/Professional membership

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#### Essential

1. UKCC L1

#### Desirable

1. Working towards or obtained UKCC L2
2. Emergency First Aid
3. Safeguarding and Protecting Children and Vulnerable Adults
4. DBS

### Knowledge/Skills/Experience

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#### Essential

1. Experience of assisting Hockey Coaching
2. Knowledge of technical and tactical elements of Hockey
3. Good communication skills
4. Planning and implementation skills

#### Desirable

1. Experience working with adults
  2. Experience of providing individual feedback to players
  3. Knowledge of Higher Education competition framework for Hockey
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### Key Competencies (these are essential requirements for all roles at this grade level)

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#### Essential

1. **Leadership and motivation**  
Demonstrates integrity, fairness, equality and consistency when leading the team. Provides direction, constructive feedback and support to motivate students
2. **Planning and organising to achieve results**  
Is able to plan and co-ordinate work appropriately to make the best use of resources and to achieve targets. Communicates and monitors achievement against plans.
3. **Commercial awareness**  
Is able to motivate the team to identify innovative ways for supporting the development of hockey, raising awareness and show casing the University
4. **Delivering excellent service**  
Is able to empower team members to be welcoming and deliver excellent customer service, suggest improvements, and solve problems.
5. **Continuous improvement, innovation and change**  
Fosters a 'can do' attitude amongst team members. Leads the team to contribute and respond positively to changing situations.
6. **Communicating and influencing**  
Has highly effective communication skills. Establishes positive and effective working relationships within the team by meeting regularly with staff, encouraging feedback, and through setting up effective networks.
7. **The ability to develop yourself and others**

Is able to empower and develop others to ensure that they possess necessary knowledge, skills and experience to reach their full potential.

8. **Teamwork and collaboration**

Encourages the team to understand the needs of others and the part they play in the University as a whole. Ensures integration and co-operation between teams and the sharing of knowledge and good practice.

## Special conditions

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## Health and Safety/Risks

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This post has been identified with the following risks: (activities, hazards or exposures)

**Risk 1**

Choose an item.

**Risk 2**

Choose an item.

**Risk 3**

Choose an item.

**Risk 4**

Choose an item.

**Risk 5**

Choose an item.