|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Weekly Professional Review and Target Setting** | | | | | | | | | |
| **Name** |  | | | | | **Week beginning** | |  | |
| **Targets set at last review *(complete prior to meeting)*** | | | | | | **Ongoing targets** e.g.: targets that may take longer than a week to achieve fully such as behaviour management strategies. | | | |
| **Reflection on my progress against previous week’s targets** *trainee to complete prior to review meeting)*  *Make comment on your progress towards meeting the targets set with your UWE tutor, Senior Mentor or Class Mentor.* | | | | | | | | | |
|  | | | | | | | | | |
| **Reflection on the impact of my teaching on pupil progress this week:**(to be completed following discussion with SM/CM of evidence provided) | | | | | | | | | |
|  | | | | | | | | | |
| **Better than expected/As expected/Not always as expected** | | | | | | | | | |
| **Professional and Pedagogical SMART**  **Targets for next week (3-4 targets)**  *(to be agreed with SM and/or CM during the meeting)* | | | **Links to Teachers’**  **Standards** | | **Specific Actions to enable trainee to meet targets** | | | | |
|  | | |  | |  | | | | |
|  | | |  | |  | | | | |
|  | | |  | |  | | | | |
|  | | |  | |  | | | | |
| **Placement Tasks for next week** *(university training tasks, complementary training...)* | | | | | | | | | |
|  | | | | | | | | | |
| **File check** (comments and targets)**:** | | | | | | | | | |
|  | | | | | | | | | |
| **SM/CM’s Comments:** | | | | | | | | | |
|  | | | | | | | | | |
| **Have there been any professional concerns or issues this week? Yes/No**  **If so, please detail below.** | | | | | | | | | |
|  | | | | | | | | | |
| **Signed** | | | | | | | | | |
| **Senior Mentor/Class Mentor** | |  | **Trainee** |  | | | **Sent to UWE Professional Practice office & UWE Tutor?**  Only if a trainee is on a PiP or a cause for concern has been expressed. | |  |