

PSC Modules – Exeter location (Reed Hall)

September 2018 – July 2019

Core Modules

Module	Duration	Dates
Financial & Business Skills***	Three days	Wednesday 20; Thursday 21 and Wednesday 27 February 2019
Advocacy & Communication Skills*	Three days	Wednesday 13 & Thursday 14 & Wednesday 20* & Thursday 21* March 2019
Client Care & Professional Standards**	Two Days	Tuesday 21 & Wednesday 22 May 2019

Elective Modules

Module	Duration	Dates
Drafting Commercial Contracts	One Day	Friday 7 June 2019
Alternative Dispute Resolution	One Day	Friday 14 June 2019
Negotiation in a Business Context	One Day	Wednesday 19 June 2019
Effective Written Communication	One Day	Friday 28 June 2019

* You will only be required to attend one of these two dates. Your date will be confirmed around three weeks before the start of the course.

** You must have had 6 months experience in a seat before completing Client Care & Professional Standards

*** Exam results will be published after our exam board, approximately 8 weeks after your final teaching date for the module